



# Community Participation and Sustainability Advisory Committee

## Minutes of Informal Meeting

**Held on Monday 16 April 2018 at 9.30am  
in the Kardi Munaintya Meeting Room, Ground Floor, 50 Flinders St, Adelaide**

**ATTENDEES:** Anne Sharp, Chair; Phil Donaldson; David Homburg; Tom Matthews (via teleconference).

**DPTI STAFF:** Alex Mackenzie, Alison Gill

### 1. WELCOME AND KAURNA ACKNOWLEDGEMENT

A quorum was not achieved for this meeting and therefore the members present agreed to hold an informal meeting. The Chair opened the informal meeting at 9.38am. The Chair welcomed everyone to the informal meeting, and read the Kurna Acknowledgement of Country.

### 2. APOLOGIES

Jonathon Cartledge, Nicole Halsey, Sarah Hill, Emily Jenke, Warwick Keates, Tuesday Udell.

### 3. DECLARATION OF CONFLICTS OF INTEREST

Nil

### 4. MINUTES OF PREVIOUS MEETING

Members noted the minutes of the previous meeting held on 15 January 2018.

### 5. ACTIONS

Members noted the Action Table. Members agreed that previously completed items should be removed from the Action Table.

### 6. BUSINESS ARISING

Nil

### 7. NEW BUSINESS

#### 7.1 Planning Reform Update

The Committee noted the status update on the Planning Reform program.

Alex Mackenzie advised that:

- The new Minister for Planning has given indicative support for the Community Engagement Charter, and that it is anticipated that it will be released in the next few weeks on the SA Planning Portal. Alison will notify Committee members when the Charter is available from the SA Planning Portal.

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- The State Planning Policies have not been released as yet. The department is currently confirming the SPPs and draft content with the new Minister for Planning and the Commission. It is expected that statutory consultation will commence in July 2018. The draft State Planning Policies will be provided to the three Advisory Committees to review and provide feedback prior to being formally released for consultation.
- Information provided to the other two Advisory Committees regarding Infrastructure Schemes will be provided to the Committee for information.
- DPTI is progressing scoping work for the tender documentation to be released (expected to be mid year) for an e-planning solution.
- Transition program – strategic planning focus about to commence with Councils to recognise policy reform and strategic opportunities.

## **7.2 Blueprint to the Planning and Design Code**

The Committee noted the update on the Blueprint to the Planning & Design Code. Alex Mackenzie advised that workshops will be held to focus on the four Discussion Papers. Committee members provided the following feedback on the Blueprint:

- Request for engagement and feedback at the end of the document should be more prominent.
- Alex highlighted that the document is a positioning piece, and that the policy and technical matters (outlined in the Blueprint) will include detailed engagement plans to ensure broad community and sector participation.
- Engagement should be a key feature of the diagrams on pages 7 and 8, and the importance of early engagement should be included throughout the document.
- Plan workshops to inform community members, and invite members of all organisations to attend workshops. Members agreed that there should be a ‘whole system’ conversation to reach early consensus similar to a citizen’s jury process.
- Ensure that plain language is used, rather than technical.

It was agreed that Alex Mackenzie would:

- Email all absent Advisory Committee members seeking feedback on the blueprint.
- Circulate a calendar that provides information on when key papers and information will be released.

## **7.3 Accredited Professionals Scheme**

The Committee noted the meeting notes from the joint workshop of the three Advisory Committees held on 13 April 2018.

The Committee members provided the following additional feedback:

- The Accreditation Scheme is technical, and does not take into account social aspects of planning decisions.
- Managing the social impact of the policy/assessment outcomes eg solar panels v overshadowing is very local issue and is not covered by a tick box approach.
- Ensuring the right level of accreditation/professional development depending on a practitioners role in decision making eg design CPD upskilling.

Members agreed that the joint workshop format with the other Advisory Committees was valuable and provided the opportunity to hear and consider views from other industries.

## **8. OTHER BUSINESS**

Alex Mackenzie advised that he would circulate a summary of upcoming planning reform issues to gauge what Advisory Committee members want to focus on for future agendas.

**9. NEXT MEETING**

The next regular meeting of the Committee will be held on Monday 16 July 2018 at 9.30am, at a venue to be confirmed.

**10. CONFIRMATION OF THE MINUTES OF THE MEETING**

The Committee resolved that the Minutes of this informal meeting held today be confirmed.

**11. MEETING CLOSE**

The Chair thanked all in attendance and closed the informal meeting at 10.38am.

Confirmed 16/04/2018



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Anne Sharp  
Chair

**Actions Summary from Meeting**

- Alison will notify Advisory Committee members when the Charter is available from the SA Planning Portal.
- Draft State Planning Policies will be provided to the three Advisory Committees to review and provide feedback prior to being formally released for consultation.
- Information regarding Infrastructure Schemes will be provided to the Committee for information only.
- Email absent Committee members seeking feedback on the blueprint.
- Circulate a summary of upcoming planning reform issues to gauge what Advisory Committee members want to focus on for future agendas
- Circulate a calendar that provides information on when key papers and information will be released.