

Domestic/Regional Travel – October 2018

Chief Executive of the Department of Planning, Transport and Infrastructure

| No of travellers | Destination | Reasons for Travel | Travel Itinerary ¹ | Cost of Travel ² | Travel Receipts ³ |
|------------------|-------------|--|-------------------------------|-----------------------------|------------------------------|
| 1 | Sydney | Parramatta Study Tour with Minister Knoll | Attached | 530.59 | n/a |
| 1 | Adelaide | Orientation meeting following appointment as Chief Executive | Attached | 679.73 | n/a |
| | | | | | |

Approved for publication - (November 2018)

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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¹ Scanned copies of itineraries to be attached (where available)

² Excludes salary costs

³ Scanned copies of all receipts/invoices to be attached

Trip on 29 Oct 18

Trip locator: PANLJT

Date: 28 Oct 18

Traveler Mr Anthony BRAXTONSMITH
Service Center CWT Service Centre Australia
 33 KING WILLIAM STREET ADELAIDE SA
 5000
Direct +61 8 8124 9360
Emergency Travel Service +61 8 8124 9360
Fax +61 8 8127 8027
Email sagdom.adl.au@contactcwt.com

YOUR TRIP IS NOW FULLY CONFIRMED

Air E-Ticket Issued
 0812994514497
 0813147193998

⚠ IMPORTANT INFORMATION

Please note a printed version of this document may be required by authorities to access check-in areas. The information provided is correct at the time of sending.

By offering travel to particular international destinations, CWT does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations.

You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations. When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.

⚠ CHECK IN AND SECURITY INFORMATION

Please allow sufficient time for check-in and security procedures – minimum times vary according to suppliers, airports, train stations. Recommended times can be found on supplier website or via CWT if required.

ONLINE SERVICE (Please note some suppliers may not offer the service on some of their routes)

Qantas Airways : Check in - Time limits |

Mon 29 October, 2018

E-Ticket 0813147193998 /Booking Reference MQIQZ3



Flight QANTAS AIRWAYS QF1558 (operated by /QANTASLINK - NATIONAL JET SYSTEMS)

DEPARTURE Adelaide (ADL - Terminal MAIN) **ARRIVAL** Sydney Kingsford Smith (SYD - Terminal 3 DOMESTIC)
 2:35PM - 29 Oct 18 5:00PM - 29 Oct 18

Please allow sufficient time for check-in and security procedures

| | | | |
|--|-------------------|----------------------------|------------------|
| Booking status | Confirmed | Flight duration | 01:55 (non-stop) |
| Equipment | Boeing 717-200 | Meal available | Refreshment |
| Seat | Not specified | Frequent flyer card | QF0084227 |
| Class | Economy/Coach (L) | | |
| Free baggage allowance for adult traveler | 1PC (Piece) | | |

Thu 01 November, 2018

E-Ticket 0812994514497 /Booking Reference MQIQZ3



Flight QANTAS AIRWAYS QF735

DEPARTURE Sydney Kingsford Smith (SYD - Terminal 3 DOMESTIC) **ARRIVAL** Adelaide (ADL - Terminal MAIN)
 6:30AM - 01 Nov 18 8:05AM - 01 Nov 18

Please allow sufficient time for check-in and security procedures

| | | | |
|--|---------------------------|----------------------------|------------------|
| Booking status | Confirmed | Flight duration | 02:05 (non-stop) |
| Equipment | Boeing 737-800 (Winglets) | Meal available | Breakfast |
| Seat | Not specified | Frequent flyer card | QF0084227 |
| Class | Economy/Coach (Q) | | |
| Free baggage allowance for adult traveler | Not specified | | |

GENERAL INFORMATION

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL
 THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO
 CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET
 RECEIPT VALIDATED AGAINST QUOTED AMOUNT.
 THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF
 TICKETING BY THE MERCHANT FEE, SUBJECT TO THE

AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO YOUR ETICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES
DOMESTIC - 45 MINUTES PRIOR
INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR
INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY OF CWT'S PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com). PLEASE NOTE THAT AIRLINES MAY BE REQUIRED BY LAW TO PASS INFORMATION CONTAINED IN THIS RESERVATION TO CUSTOMS AND IMMIGRATION AUTHORITIES WHEN REQUESTED. FOR MORE INFORMATION ON AIRLINES PRIVACY/DATA PROTECTION POLICY PLEASE COPY AND PASTE THE FOLLOWING LINK INTO YOUR WEB BROWSER. PAGE LINK - [BIT.LY/SUPPLIERS-TERMS](http://bit.ly/suppliers-terms)

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS AND TRADE WEBSITE [WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au). FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT [WWW.CIBTVISAS.COM.AU/CWTVISATC](http://www.cibtvissas.com.au/cwtvisatc)

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INSURANCE INFORMATION -

INSURANCE COVER IS PROVIDED BY SAICORP FOR OVERSEAS AND INTERSTATE TRAVEL ON SA GOVERNMENT BUSINESS FOR A MAXIMUM OF 180 DAYS. IF YOU REQUIRE ASSISTANCE ANYWHERE IN THE WORLD, CONTACT THE LOCAL TELEPHONE OPERATOR AND ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY NUMBER 0023171

FOR MORE INFORMATION PLEASE CONTACT SAICORP
TELEPHONE 08 8226 9444
EMAIL SAICORP2@SA.GOV.AU
WEBSITE - [HTTP://WWW.SAFA.SA.GOV.AU/](http://www.safa.sa.gov.au/)

CWT AFTER HOURS EMERGENCY CONTACT NUMBERS
WITHIN AUSTRALIA 1300 781 018
OUTSIDE AUSTRALIA 61 8 8124 9360

-----AIRLINE CREDIT CARD SURCHARGE-----

AIRLINES BOOKED AND TICKETED IN AUSTRALIA AND PAID FOR USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT USED AND THE DESTINATION

PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT [WWW.VIRGINAUSTRALIA.COM/PRIVACY](http://www.virginaustralia.com/privacy)

CARLSON WAGONLIT ABN 83069087538

----- ITINERARY QUOTE -----
FARE QUOTE NUMBER 2

ATTENTION-TRAVEL BOOKER DPTI
DATE QUOTED-29OCT18
CONSULTANT NAME-JESS BUTLER
AIRLINE-QANTAS AIRWAYS
ROUTING-ADL / SYD
FARE BASIS-LPTSAG03
MUST BE ISSUED BY-29OCT18
VISA INFO - PURCHASE OF NEW TICKET ON DAY OF DEPARTURE
-BASE FARE - AUD 284.08 DISCOUNT - 0.00
-TAX - AUD 24.89
-GST - AUD 30.90
-TOTAL - AUD 339.87

.*ALL PRICES SUBJECT TO CHANGE AT ANYTIME WITHOUT NOTICE*

----- END QUOTE -----

-----QANTAS RED DEAL FARE CONDITIONS-----

VALID FOR ALL ACCOUNTS WITH QCI NUMBER IN TICKET IMAGE.
VALID ON QF SERVICES
PRIOR TO THE DAY OF DEPARTURE REBOOKING AND REROUTING
IS PERMITTED SUBJECT TO CLASS AVAILABILITY BUT WILL
WILL INCUR A CHANGE FEE OF AUD99.00 INCL GST PLUS ANY
INCREASE IN PRICE FROM THE ORIGINAL FARE PURCHASED.
TICKETING MUST OCCUR WITHIN THE SAME TRANSACTION.
REBOOKING AND/OR REROUTING ON THE DAY OF DEPARTURE IS
NOT PERMITTED. THERE IS NO REFUND FOR CANCELLATIONS
PRIOR TO THE DAY OF DEPARTURE BUT THE TICKET VALUE IS
VALID FOR 12 MONTHS. THIS TICKET CAN BE HELD IN CREDIT
AND CAN ONLY BE USED FOR ONE NEW TRIP. ANY APPLICABLE
CHANGE FEES WILL APPLY AT THE TIME OF REBOOKING.
IN THE CASE OF NO SHOW OR CANCELLATION ON THE DAY OF
DEPARTURE THE FARE PAID IS FORFEITED.
NAME CHANGE IS PERMITTED BUT WILL NEED TO UPGRADE
TO FLEX FARE OR ABOVE AT CHANGE FEE OF
AUD99.00. ADDITIONAL FEES MAY APPLY

E-TICKETS AND FARE DETAILS

Ticket Number: 0812994514497 IATA: 02349804 Issued: 15 Oct 18

Traveler: MR ANTHONY BRAXTONSMITH
Base: AUD 432.57
Taxes: UO 48.24, WG 11.06, QR 38.72
Total Ticket: AUD 530.59

Additional Fees: 5.55

Ticket Number: 0813147193998 IATA: 02349804 Issued: 29 Oct 18

Traveler: MR ANTHONY BRAXTONSMITH
Base: AUD 284.08
Taxes: UO 30.90, WG 5.53, QR 19.36
Total Ticket: AUD 339.87

Additional Fees: 3.55

Form of payment: Vxxxxxxxxxxxx9453

Airline may charge an extra fee for credit/debit card payment

This itinerary and receipt constitutes the air "passenger ticket" for the purposes of the Montreal and Warsaw Convention Regime as well as the confirmation of the reservation for other travel services (such as hotel accommodations, car rentals, etc.). Each traveler listed on this document agrees to the [terms and conditions](#) which are part of these reservations.
CWT is committed to protecting your personal data and privacy. Read CWT's [Traveler Notice](#) to understand what information CWT collects and why, how CWT uses it and stores it, and how to review and update it.

[VIEW YOUR ITINERARY ONLINE](#)

Trip on 02 Oct 18

Trip locator: WUSWLM

Date: 25 Sep 18

Traveler Mr Anthony BRAXTONSMITH
Service Center CWT Service Centre Australia
33 KING WILLIAM STREET ADELAIDE SA
5000
Direct +61 8 8124 9360
Emergency Travel Service +61 8 8124 9360
Fax +61 8 8127 8027
Email sagdom.adl.au@contactcwt.com

YOUR TRIP IS NOW FULLY CONFIRMED

Air E-Ticket Issued
0812993835508

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Qantas Airways : Check in - Time limits

Tue 02 October, 2018

E-Ticket 0812993835508 /Booking Reference RZGC6V

Flight QANTAS AIRWAYS QF735



DEPARTURE Sydney Kingsford Smith (SYD - Terminal 3
DOMESTIC)
7:00AM - 02 Oct 18
ARRIVAL Adelaide (ADL - Terminal MAIN)
8:40AM - 02 Oct 18

Please allow sufficient time for check-in and security procedures

| | | | |
|--|---------------------------|------------------------|------------------|
| Booking status | Confirmed | Flight duration | 02:10 (non-stop) |
| Equipment | Boeing 737-800 (Winglets) | Meal available | Breakfast |
| Seat | Passenger | | |
| Class | Not specified | | |
| Free baggage allowance for adult traveler | Economy/Coach (L) | | |
| | | Not specified | |

Wed 03 October, 2018

E-Ticket 0812993835508 /Booking Reference RZGC6V

Flight QANTAS AIRWAYS QF730



DEPARTURE Adelaide (ADL - Terminal MAIN)
6:00AM - 03 Oct 18
ARRIVAL Sydney Kingsford Smith (SYD - Terminal 3
DOMESTIC)
8:20AM - 03 Oct 18

Please allow sufficient time for check-in and security procedures

| | | | |
|--|---------------------------|------------------------|------------------|
| Booking status | Confirmed | Flight duration | 01:50 (non-stop) |
| Equipment | Boeing 737-800 (Winglets) | Meal available | Breakfast |
| Seat | Passenger | | |
| Class | Not specified | | |
| Free baggage allowance for adult traveler | Economy/Coach (L) | | |
| | | Not specified | |

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AND TRADE WEBSITE
WWW.SMARTTRAVELLER.GOV.AU .
FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES
PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT
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IMPORTANT INFORMATION FOR AUSTRALIAN TRAVELERS TO USA
IF TRAVELING TO THE USA UNDER THE VISA WAIVER PROGRAM,
APPLY FOR AUTHORISATION 72 HOURS PRIOR TO DEPARTURE
AT ESTA WEB SITE [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta)
FOR OTHER NATIONALITIES - [HTTP://TRAVEL.STATE.GOV/VISA](http://travel.state.gov/visa)

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ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH
INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY
NUMBER 0023171
FOR MORE INFORMATION PLEASE CONTACT SAICORP
TELEPHONE 08 8226 9444
EMAIL SAICORP2@SA.GOV.AU
WEBSITE - [HTTP://WWW.SAFA.SA.GOV.AU/](http://WWW.SAFA.SA.GOV.AU/)

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USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO
A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING
THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM
OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE
TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT
USED AND THE DESTINATION

PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR
FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW
YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT
WWW.VIRGINAUSTRALIA.COM/PRIVACY

CARLSON WAGONLIT ABN 83069087538

E-TICKETS AND FARE DETAILS

Ticket Number: 0812993835508

IATA: 02349804

Issued: 25 Sep 18

Traveler: MR ANTHONY BRAXTONSMITH
Base: AUD 568.16
Taxes: UO 61.79, WG 11.06, QR 38.72
Total Ticket: AUD 679.73
Additional Fees: 7.09
Form of payment: Vxxxxxxxxxxxx9453
Airline may charge an extra fee for credit/debit card payment
I

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