

Domestic/Regional Travel – July 2018

Chief Executive of the Department of Planning, Transport and Infrastructure

No of travellers	Destination	Reasons for Travel	Travel Itinerary ¹	Cost of Travel ²	Travel Receipts ³
1	Perth	Meetings with RAC and Public Transport Authority	Attached	\$2,936	Attached

Approved for publication – 20 September 2018

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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¹ Scanned copies of itineraries to be attached (where available)

² Excludes salary costs

³ Scanned copies of all receipts/invoices to be attached



Your Itinerary

[CANCEL THIS TRIP](#)[VIEW YOUR ITINERARY ONLINE](#)**Trip on 05 Jul 18**Trip locator: **VBNIGY**Date: **18 Jun 18**

Traveler	Ms Julianne TEPOHE	QUICK ITINERARY STATUS	
Service Center	CWT Service Centre Australia 33 KING WILLIAM STREET ADELAIDE SA 5000	Flight Confirmed	Hotel Confirmed
Direct	+61 8 8124 9360	Rail None	Car None
Emergency Travel Service	+61 8 8124 9360 <i>*Additional service fees may apply</i>		
Fax	+61 8 8127 8027		
Email	sagdom.adl.au@contactcwt.com		

⚠ IMPORTANT INFORMATION

This document reflects the latest status of your booking. The information provided is correct at the time of sending.

By offering travel to particular international destinations, CWT does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations.

You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations.

When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.

Thu 05 July, 2018**E-Ticket 0812786790846 /Booking Reference QG3FV3**

Flight QANTAS AIRWAYS QF593

DEPARTURE Adelaide (ADL - Terminal MAIN)
06:15 - 05 Jul 18**ARRIVAL** Perth (PER - Terminal 4 - QANTAS)
08:10 - 05 Jul 18**Please allow sufficient time for check-in and security procedures**

Booking status	Confirmed	Flight duration	03:25 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Breakfast
	Passenger		
Seat	02C	Frequent flyer card	QF1925131680
Class	Business (D)		
Free baggage allowance for adult traveler		2PC (Pieces)	
Notes:			

Thu 05 July, 2018**Confirmation 8810SG4504**

Hotel THE SEBEL EAST PERTH

LOCATION 60 ROYAL STREET, EAST PERTH AU 6004, AU
PERTH,WA,AU**CONTACT** Tel. 61-8-92232500
Fax 61-8-92232590

Booking status	Confirmed	Night(s)	1	
Departure date	Fri 06 Jul 18	Room rate	05 Jul	AUD 237.15
Room type	J1D	Total amount		AUD 237.15
Rate description	GOVERNMENT RATE EMPLOYEE ID REQUIRED AT CHECK IN STUDIO 1 QUEEN BED MEALPLAN : ROOM ONLY FROM 05 JULY FOR 1 NIGHT BREAKFAST PER PAX-PER NIGHT - 25.00 AUD MAXIMUM OCCUPANCY - 2 PEOPLE PER ROOM ACCOMMODATION IS FREE FOR 2 CHILDREN UNDER 12 YEARS SHARING PARENTS ROOM, EXTRA CHARGE FOR BREAKFAST. HIGH SPEED TRANSMISSION LINE - WIFI IN THE COMMUNAL AREAS CONNECTING ROOMS AVAILABLE - MANUAL			


Breakfast	TEMPERATURE CONTROL
Guaranteed	SHOWER - RADIO IN ROOM
Rate code	EXCLUDED
Cancellation policy	YES
	CORPORATE (GOV)
	01D CANCEL 1 DAYS PRIOR
	TO ARRIVAL

Notes:
 PAYMENT TO BE PAID DIRECTLY AT THE HOTEL
 GUARANTEED BY TRAVELLER CREDIT CARD VI
 CANCELLATION POLICY PLEASE SEE DETAILS BELOW IN NOTES FIELD
 CANCELLATION RULES NO CANCELLATION CHARGE APPLIES PRIOR TO 18
 00 LOCAL TIME UP TO 1 DAY PRIOR TO ARRIVAL. BEYOND THAT TIME
 THE FIRST NIGHT WILL BE CHARGED.
 COST/NIGHT ROOM 237.15 AUD
 BREAKFAST EXCLUDED
 CHARGEBACK ROOM ONLY

Sun 08 July, 2018

E-Ticket 0812786790846 /Booking Reference QG3FV3

Flight QANTAS AIRWAYS QF584

	DEPARTURE Perth (PER - Terminal 4 - QANTAS) 17:55 - 08 Jul 18	ARRIVAL Adelaide (ADL - Terminal MAIN) 22:15 - 08 Jul 18
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Please allow sufficient time for check-in and security procedures

Booking status	Confirmed	Flight duration	02:50 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Dinner
Seat	02D	Frequent flyer card	QF1925131680
Class	Business (D)		
Free baggage allowance for adult traveler		2PC (Pieces)	

Notes:



Do you need a car for this trip?

There is currently no rental car included in this reservation. We can help you get the best rates available at your destination.

Call your service center or go to your online booking Web site to add a rental car to this reservation.

GENERAL INFORMATION

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET RECEIPT VALIDATED AGAINST QUOTED AMOUNT. THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF TICKETING BY THE MERCHANT FEE, SUBJECT TO THE AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO YOUR ETICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES
 DOMESTIC - 45 MINUTES PRIOR
 INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR
 INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY OF CWT'S PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com). PLEASE NOTE THAT AIRLINES MAY BE REQUIRED BY LAW TO PASS INFORMATION CONTAINED IN THIS RESERVATION TO CUSTOMS AND IMMIGRATION AUTHORITIES WHEN REQUESTED.

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS AND TRADE WEBSITE [WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au). FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT [WWW.CIBTVISSAS.COM.AU/CWTVISATC](http://www.cibtvissas.com.au/cwtvisatc)

CWT, IN PROVIDING VARIOUS TRAVEL SERVICES ACTS SOLELY IN ITS CAPACITY AS THE AGENT OF TRAVEL SUPPLIERS. CWT DOES NOT GUARANTEE NOR IS LIABLE THAT SERVICES WILL BE PROVIDED BY ANY SUPPLIER. CWT CANNOT GUARANTEE THAT CHANGES NOT LIMITED TO PRICE, SCHEDULE, AND EQUIPMENT MAY RESULT IN SUBSEQUENT PAYMENT. CWT

DISCLAIMS ALL LIABILITY FOR ERRORS OR BIAS IN
BOOKING/INFORMATION WHICH IS NOT UNDER ITS CONTROL.

IMPORTANT INFORMATION FOR AUSTRALIAN TRAVELERS TO USA
IF TRAVELING TO THE USA UNDER THE VISA WAIVER PROGRAM,
APPLY FOR AUTHORISATION 72 HOURS PRIOR TO DEPARTURE
AT ESTA WEB SITE [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta)
FOR OTHER NATIONALITIES - [HTTP://TRAVEL.STATE.GOV/VISA](http://travel.state.gov/visa)

INSURANCE INFORMATION -
INSURANCE COVER IS PROVIDED BY SAICORP FOR OVERSEAS AND
INTERSTATE TRAVEL ON SA GOVERNMENT BUSINESS FOR A
MAXIMUM OF 180 DAYS. IF YOU REQUIRE ASSISTANCE ANYWHERE
IN THE WORLD, CONTACT THE LOCAL TELEPHONE OPERATOR AND
ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH
INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY
NUMBER 0023171
FOR MORE INFORMATION PLEASE CONTACT SAICORP
TELEPHONE 08 8226 9444
EMAIL SAICORP2@SA.GOV.AU
WEBSITE - [HTTP://WWW.SAFA.SA.GOV.AU/](http://www.safa.sa.gov.au/)

CWT AFTER HOURS EMERGENCY CONTACT NUMBERS
WITHIN AUSTRALIA 1300 781 018
OUTSIDE AUSTRALIA 61 8 8124 9360

-----AIRLINE CREDIT CARD SURCHARGE-----
AIRLINES BOOKED AND TICKETED IN AUSTRALIA AND PAID FOR
USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO
A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING
THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM
OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE
TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT
USED AND THE DESTINATION

PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR
FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW
YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT
WWW.VIRGINAUSTRALIA.COM/PRIVACY

CARLSON WAGONLIT ABN 83069087538

----- ITINERARY QUOTE -----

FARE QUOTE NUMBER 1
ATTENTION-LUCY HOLLOW
DATE QUOTED-15JUN18
CONSULTANT NAME-JESS BUTLER
AIRLINE-QANTAS AIRWAYS
ROUTING-ADL / PER / ADL
FARE BASIS-DBUS
MUST BE ISSUED BY-15JUN18
-BASE FARE - AUD 2336.28 DISCOUNT - 0.00
-TAX - AUD 51.02
-FEE - AUD 29.04
-GST - AUD 238.73
-TOTAL - AUD 2655.07
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.*ALL PRICES SUBJECT TO CHANGE AT ANYTIME WITHOUT NOTICE*
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----- END QUOTE -----

VALID ON QF SERVICES
DATE, ROUTE AND BOOKING CLASS CHANGES ARE PERMITTED.
NO CHANGE FEE APPLIES.
ANY FARE AND TAX DIFFERENCE APPLIES
NAME CHANGE IS PERMITTED
FULL REFUND IS PERMITTED.

This itinerary and receipt constitutes the air "passenger ticket" for the purposes of the Montreal and Warsaw Convention Regime as well as the confirmation of the reservation for other travel services (such as hotel accommodations, car rentals, etc.). Each traveler listed on this document agrees to the [terms and conditions](#) which are part of these reservations.
CWT is committed to protecting your personal data and privacy. Read CWT's [Traveler Notice](#) to understand what information CWT collects and why, how CWT uses it and stores it, and how to review and update it. For further information, please see CWT's [Data Protection & Privacy Policy](#).

CABCHARGE TAX INVOICE

INDEPENDENT 132211
TAXI 826 SA AU
MERCHANT ID: 56050727
TERMINAL ID: V51494
CLIENT ID: 5000
DRIVER ID: 9055
DRIVER ABN: 64173629801

PICK UP: ADELAIDE ARPRT
DEST: SEMAPHORE
CARD: 308300 098
CABCHARGE CHARGE (C)

FARE	\$44.00
OTHER	\$0.00
EXTRAS	\$0.00

TOTAL FARE AUD \$44.00
INC. GST

APPROVED 00

5% SERVICE FEE ON A/C

For email receipts
and trip maps
visit fastcard.com.au

*** CUSTOMER RECEIPT ***
08/07/18 23:04 004643