

## Domestic/Regional Travel – September 2017

### Chief Executive of the Department of Planning, Transport and Infrastructure

No of travellers	Destination	Reasons for Travel	Travel Itinerary <sup>1</sup>	Cost of Travel <sup>2</sup>	Travel Receipts <sup>3</sup>
1	Sydney	Lend Lease safety review	Attached	\$1,817	Attached
1	Port Augusta, Maree, Birdsville, Innamincka, Leigh Creek	Road and camp inspections / site visit	Attached	\$548	Booked and paid by Corporate travel arrangers

Approved for publication

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



This work is licensed under a Creative Commons Attribution (BY) 3.0 Australia Licence <http://creativecommons.org/licenses/by/3.0/au/>  
To attribute this material, cite Government of South Australia

<sup>1</sup> Scanned copies of itineraries to be attached (where available)

<sup>2</sup> Excludes salary costs

<sup>3</sup> Scanned copies of all receipts/invoices to be attached

[VIEW YOUR ITINERARY ONLINE](#)

Trip on 14 Sep 17

Trip locator: **BJLHCD**

Date: **08 Sep 17**

Traveler **Mr Michael Francis DEEGAN**

Service Center **CWT Service Centre Australia**  
33 KING WILLIAM STREET ADELAIDE SA  
5000

Direct +61 8 8124 9360

Emergency Travel Service +61 8 8124 9360  
\*Additional service fees may apply

Fax +61 8 8127 8027

Email [sagdom.adl.au@contactcwt.com](mailto:sagdom.adl.au@contactcwt.com)

**YOUR TRIP IS NOW FULLY CONFIRMED**

**Air E-Ticket Issued**  
0815624718295

**⚠ IMPORTANT INFORMATION**

Please note a printed version of this document may be required by authorities to access check-in areas. The information provided is correct at the time of sending.

By offering travel to particular international destinations, CWT. does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations. You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations. When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.

**⚠ CHECK IN AND SECURITY INFORMATION**

Please allow sufficient time for check-in and security procedures - minimum times vary according to suppliers, airports, train stations. Recommended times can be found on supplier website or via CWT if required.

**ONLINE SERVICE** (Please note some suppliers may not offer the service on some of their routes)

**Qantas Airways** : Check in - Time limits ]

**Luggage can incur additional cost at check-in on specific airlines. Please contact us for more information.**

Thu 14 September, 2017

E-Ticket **0815624718295** /Booking Reference **OCHLXL**



**Flight QANTAS AIRWAYS QF774**

DEPARTURE **Adelaide (ADL - Terminal MAIN)**

ARRIVAL

**Sydney Kingsford Smith (SYD - Terminal 3 DOMESTIC)**

**19:15 - 14 Sep 17**

**21:35 - 14 Sep 17**

**Please allow sufficient time for check-in and security procedures**

Booking status	Confirmed	Flight duration	01:50 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Yes
Seat	Passenger	Frequent flyer card	QF0101563
Class	Not specified		
Free baggage allowance for adult traveler	Business (D)	Not specified	

Sun 17 September, 2017

E-Ticket **0815624718295** /Booking Reference **OCHLXL**



**Flight QANTAS AIRWAYS QF783**

DEPARTURE **Sydney Kingsford Smith (SYD - Terminal 3 DOMESTIC)**

ARRIVAL

**Adelaide (ADL - Terminal MAIN)**

**19:45 - 17 Sep 17**

**21:25 - 17 Sep 17**

**Please allow sufficient time for check-in and security procedures**

Booking status	Confirmed	Flight duration	02:10 (non-stop)
Equipment	Boeing 737-800 (Winglets)	Meal available	Yes
Seat	Passenger	Frequent flyer card	QF0101563
Class	Not specified		
Free baggage allowance for adult traveler	Business (D)	Not specified	

**GENERAL INFORMATION**

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET RECEIPT VALIDATED AGAINST QUOTED AMOUNT. THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF TICKETING BY THE MERCHANT FEE, SUBJECT TO THE AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO

YOUR TICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES  
DOMESTIC - 45 MINUTES PRIOR  
INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR  
INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY OF CWTS PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com) . PLEASE NOTE THAT AIRLINES MAY BE REQUIRED BY LAW TO PASS INFORMATION CONTAINED IN THIS RESERVATION TO CUSTOMS AND IMMIGRATION AUTHORITIES WHEN REQUESTED.

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS AND TRADE WEBSITE [WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au) . FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT [WWW.CIBTVISAS.COM.AU/CWTVISATC](http://www.cibtvisas.com.au/cwtvisatc)

CWT, IN PROVIDING VARIOUS TRAVEL SERVICES ACTS SOLELY IN ITS CAPACITY AS THE AGENT OF TRAVEL SUPPLIERS. CWT DOES NOT GUARANTEE NOR IS LIABLE THAT SERVICES WILL BE PROVIDED BY ANY SUPPLIER. CWT CANNOT GUARANTEE THAT CHANGES NOT LIMITED TO PRICE, SCHEDULE, AND EQUIPMENT MAY RESULT IN SUBSEQUENT PAYMENT. CWT DISCLAIMS ALL LIABILITY FOR ERRORS OR BIAS IN BOOKING/INFORMATION WHICH IS NOT UNDER ITS CONTROL.

IMPORTANT INFORMATION FOR AUSTRALIAN TRAVELERS TO USA IF TRAVELING TO THE USA UNDER THE VISA WAIVER PROGRAM, APPLY FOR AUTHORISATION 72 HOURS PRIOR TO DEPARTURE AT ESTA WEB SITE [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta) FOR OTHER NATIONALITIES - [HTTP://TRAVEL.STATE.GOV/VISA](http://travel.state.gov/visa)

INSURANCE INFORMATION -  
INSURANCE COVER IS PROVIDED BY SAICORP FOR OVERSEAS AND INTERSTATE TRAVEL ON SA GOVERNMENT BUSINESS FOR A MAXIMUM OF 180 DAYS. IF YOU REQUIRE ASSISTANCE ANYWHERE IN THE WORLD, CONTACT THE LOCAL TELEPHONE OPERATOR AND ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY NUMBER 0023171  
WEBSITE - [HTTP://WWW.SAFA.SA.GOV.AU/](http://www.safa.sa.gov.au/)

CWT AFTER HOURS EMERGENCY CONTACT NUMBERS  
WITHIN AUSTRALIA 1300 781 018  
OUTSIDE AUSTRALIA 61 8 8124 9360

-----AIRLINE CREDIT CARD SURCHARGE-----  
AIRLINES BOOKED AND TICKETED IN AUSTRALIA AND PAID FOR USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT USED AND THE DESTINATION

PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT [WWW.VIRGINAUSTRALIA.COM/PRIVACY](http://www.virginaustralia.com/privacy)

CARLSON WAGONLIT ABN 83069087538

**E-TICKETS AND FARE DETAILS**

**Ticket Number:** 0815624718295

**IATA:** 02349804

**Issued:** 08 Sep 17

**Traveler:** MR MICHAEL FRANCIS DEEGAN

**Base:** AUD 1519.72

**Taxes:** UO 156.73, QR 36.50, WG 11.06

**Total Ticket:** AUD 1724.01

**Additional Fees:** 10.00

**Form of payment:** VXXXXXXXXXXXX9495

Airline may charge an extra fee for credit/debit card payment

CABCHARGE  
TAX INVOICE  
NAB EFTPOS

INDEPENDENT 132211  
TAXI 2099 SA AU  
MERCHANT ID: 26057141  
TERMINAL ID: U51869  
CLIENT ID: 5000  
DRIVER ID: 2460  
DRIVER ABN: 41192720177

PICK UP: ADELAIDE ARPRT  
DEST: ADELAIDE  
#####8706 (I)  
Visa Credit CRD (I)  
AID A0000000031010  
AUTH ID: 956619

FARE	\$25.60
OTHER	\$0.00
EXTRAS	\$0.00

TOTAL FARE	\$25.60
INC. GST	
SERVICE FEE	\$1.28
GST ON SERVICE FEE	\$0.13

TOTAL	AUD	\$27.01
-------	-----	---------

APPROVED 00  
AUTH NO 956619

TC 69F8B8946CAA6261  
U518 6909 1721 4010  
0080048000 420300 F800

\*\*\* CUSTOMER RECEIPT \*\*\*  
17/09/17 21:40 014730

**From:** Johnson, Jillian (DPTI)  
**Sent:** Thursday, 14 September 2017 3:39 PM  
**To:** Edwards, Sue (DPTI) <[Sue.Edwards2@sa.gov.au](mailto:Sue.Edwards2@sa.gov.au)>  
**Subject:** CONFIRMED: Accommodation details for the Innamincka Trip

Good afternoon Sue

I am pleased to advise that I have made the following bookings for Michael Deegan, Mark Crossling and Kirsteen Mackay as requested:

Standpipe Golf Motor Inn, 3-5 Daw Street, Port Augusta

Checking in: 22/9/2017 checking out: 23/9/2017  
3 x Deluxe rooms @ \$143.00

Marree Hotel

Checking in: 23/9/2017 checking out: 24/9/2017  
3 x rooms with ensuite @ \$115.00

Birdsville Hotel

Checking in: 25/9/2017 checking out: 26/9/2017  
3 x rooms with ensuite @ \$145.00

Innamincka Hotel

Checking in: 26/9/2017 checking out: 27/9/2017  
3 x rooms with ensuite @ \$145.00

I have arranged payment of their accommodation accordingly.

Kind regards

**Jill Johnson**

Travel Arranger

Central Administration Unit

Performance Support Services

Department of Planning, Transport and Infrastructure

T (08) 7109 7555 (97555) • F (08) 8343 2977 • E [dpti.travelarrangers@sa.gov.au](mailto:dpti.travelarrangers@sa.gov.au)

L16, 77 Grenfell St, Adelaide SA 5000 • PO Box 1533, Adelaide SA 5000 • DX 171 [www.dpti.sa.gov.au](http://www.dpti.sa.gov.au)



**collaboration . honesty . excellence . enjoyment . respect**

*Information contained in this email message may be confidential and may also be the subject of legal professional privilege or public interest immunity. Access to this email by anyone else is unauthorised. If you are not the intended recipient, any use, disclosure or copying of this document is unauthorised and may be unlawful.*