

BUILDING THE EDUCATION REVOLUTION

BUILDING CONTRACTOR PREQUALIFICATION

APPLICATION FORM

This prequalification application is limited to the work being undertaken as part of the Commonwealth Government, Nation Building and Job Creation 'Building the Education Revolution' program. For information regarding the 'Building the Education Revolution' go to:

<http://www.decs.sa.gov.au/assetservices/pages/educationrevolution>

Application Lodgement Details

Applications should be lodged electronically and be uploaded to the SA Tenders and Contracts website <http://www.tenders.sa.gov.au> electronic tender box by 2:00 pm (AEST) Friday 27 February 2009.

Where electronic lodgement is not possible, written applications may be submitted and two (2) copies (one original and one copy) of the application should be enclosed in a sealed envelope marked with the name 'Building the Education Revolution – Building Contractor Prequalification' and lodged in the Department for Transport, Energy and Infrastructure (DTEI) Tender Box, Level 2, 211 Victoria Square, ADELAIDE SA 5000 prior to 2:00 pm (AEST) Friday 27 February 2009.

The time of delivery of late applications will be recorded at the place for lodgement of applications. DTEI may at its discretion decline to consider applications received after the time stated.

Written applications sent by prepaid post in time to be delivered in the ordinary course of mail to the place for lodgement of applications by the time stated will be considered.

Applications sent by facsimile or email will not be considered.



Contractor Details

A1 What is the trading name of the contractor seeking prequalification?

A2 What is the legal status of the contracting business? Dependent upon the structure of the business more than one descriptor may apply.

Cross all boxes which apply

Incorporated Company.....

Australian Company Number (A.C.N.?)

Sole Proprietorship.....

Partnership

Trust

Registered Business Name

Australian Registered Business Number (A.R.B.N.?)

A3 What is the contractor's Australian Business Number (A.B.N.)?

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A4 What is the business address of the contractor seeking prequalification?

Address			
Suburb		Postcode	
Telephone No.		Fax No.	
E-mail address		Website	

A5 What is the postal address of the contractor seeking prequalification? (If different from A4)

Address			
Suburb		Postcode	
Name			

A6 Name and telephone number of person who can be contacted if further information is required.

	First Name (In Full)	Surname
Name		
Telephone No.		
Mobile No.		
E-mail address		
Facsimile No.		

Part 1 – Contractor’s Licence Number

A7 What is the contractor's Building Work Contractors Licence Number?

Licence No		Expiry Date	/	/
Conditions or Restrictions				

Part 2 - Occupational Health, Safety and Welfare

Compliance with the Occupational Health, Safety and Welfare (OHS&W) Act and Regulations is required.

While supporting evidence of responses provided on this application form is not required at the time of submission, applicants should be aware that random checks of details provided on this application form will be conducted.

A8 Does the contractor have an Occupational Health, Safety and Welfare policy and an Occupational Health Safety and Welfare Management System in place? Yes No

A9 Does the contractor have a designated officer responsible for Occupational Health, Safety and Welfare? Yes No

A10 Name and telephone number of the designated officer responsible for Occupational Health, Safety and Welfare.

	First Name (in full)	Surname
Name		
Telephone No.		

A11 Has the contractor received Workplace Services Improvement Notices, Prohibition Notices or had convictions recorded against it for the preceding 2 years from the date of this application? Yes No

Part 3– Financial Capacity Statement

The contractor must demonstrate financial viability and financial capacity to successfully complete contract/s.

The following statement must be signed by an authorised representative of the building contractor’s accountant or banker with contact details of the person and organisation making the statement completed.

	Name of Contractor/Business
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The business has sufficient financial capacity to undertake contract/s and specifically it has:

- sufficient working capital to meet project demands
- sufficient financial capacity to undertake the contract/s, and
- it is in a position to meet its responsibilities to its creditors (including payment of subcontractors, suppliers, and employees).

The business has:

(a) a history of profitable trading (Net Profit);

- there is profitability of the business, both declared and underlying.
- and

(b) is adequately capitalised (Net Worth and Shareholders’ Equity);

- the business has sufficient cash or access to cash by way of overdraft etc,
- capitalisation and net worth indicate sufficient cash flow to carry out a contract with a value of at least \$250,000,
- the degree of risk or security introduced by non-contracting business activity is manageable, and
- there is access if required, to guarantee facilities through assets held outside the business.

The maximum financial capacity of the business to undertake concurrent contracts each valued up to \$3 million is	\$
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Date	/	/
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Signature of authorised representative of the accountant or banker

	First Name (in full)		Surname
Name			
Position			
Organisation			
Telephone No.			
Address			
Suburb		Postcode	
E-mail address			

Declarations

I / We hereby make application for prequalification with the Department for Transport, Energy and Infrastructure (DTEI) on behalf of the Government of South Australia as a prequalified Contractor for the 'Building the Education Revolution' program and declare that the particulars shown herein are true and correct in every detail.

I / We also undertake to advise DTEI of any changes to the circumstances of the contractor affecting the information contained in this application.

FIRST NAME (IN FULL) MIDDLE NAMES (INITIALS) SURNAME

Name			
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Position	
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Signature
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Date	/ /
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Declaration as to Bankruptcy

To the best of my knowledge,

- none of the proprietors, directors, trustees, managers or their spouses are or have ever been bankrupt or a director, manager or secretary of a company that is being or has been wound up (whether voluntarily or otherwise).
- none of the proprietors, directors, trustees, managers or their spouses are presently undeclared bankrupt.
- the business is not trading under:-
 - ◇ an arrangement and / or restructuring
 - ◇ receiver and manager
 - ◇ official management
 - ◇ an arrangement with creditors without sequestration.

The building contractor must provide, as an attachment, details of any of the proprietors, directors, trustees, managers or their spouses who:-

- have been or are bankrupt (if discharged state the date of discharge), or
- have entered into an agreement with any creditors without proceeding to bankruptcy, or
- have been a director, manager or secretary of a company which is being or has been wound up or is trading under an arrangement with creditors.

Disclosure will not necessarily preclude an applicant from achieving prequalification.

FIRST NAME (IN FULL) MIDDLE NAMES (INITIALS) SURNAME

Name			
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Position	
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Signature
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Date	/ /
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