

Compliance, Investigations and Prosecutions

Driver Training Information Bulletin



May 2018

Achievements

The first 2018 Information Bulletin provides an opportunity to reflect on achievements in the last 12 to 18 months, including:

- Development of the training documents and standards for the delivery of the current Certificate IV in Transport and Logistics, Road Transport - Car and Heavy Vehicle Driving Instruction.
- The commencement of the review of the Heavy Vehicle Manuals and Learner Guides
- Project managed the review of the National Heavy Vehicle Driver Competency Training Framework
- Contribution to the roll out of the Digital Pass
- Updating the Driving Companion
- Review and documentation of the seven day CBT&A Authorised Examiner course
- Regular notification of updates via the Information Bulletin, targeted communication and EzyReg outages
- Created and clarified Recognised Prior Learning (RPL) and Recognised Current Competencies (RCC) processes for Registered Training Organisations.

In the next 12 months we plan to:

- Review of the current legislation that relates to driver training and assessments
- Review and simplify the deeds held with Registered Training Organisations
- Review and simplify the process to become a Motor Driving Instructor and to renew a Motor Driving Instructor licence.
- Implement the revised upgrade process for heavy vehicle Authorised Examiners
- Consult on and implement the abolition of VORT for Heavy Combination vehicles.
- Update the CBT&A class C training materials
- Review start point hubs and routes
- Implement the use of cameras by Assessment Officers conducting audits

- Refine a targeted audit approach to deal with areas of high risk.
- Contribute to the reform of the National Heavy Vehicle Driver Competency Framework.
- Trial and implement the use of cameras for Assessment Officers conducting assessments and audits.

Takata Airbag Recall

All members of the Driver Training Industry are reminded about the compulsory recall for all vehicles with defective Takata airbags.

The compulsory recall has been issued because, based on extensive evidence provided by the ACCC, it is reasonably foreseeable that the use of vehicles with defective Takata airbags may cause injury to drivers and/or passengers.

Certain types of airbags made by Takata Corporation have a defect and when activated the airbag may deploy with too much explosive force, rupturing the airbag inflator housing so that sharp metal fragments shoot out and hit vehicle occupants, potentially **injuring or killing** them.

You can find out more about the recall and the vehicles affected at

<https://www.productsafety.gov.au/recalls/compulsory-takata-airbag-recall/takata-airbag-recalls-list>

It is recommended that if you have a vehicle affected by the recall you cease using the vehicle and contact the supplier immediately.

National Heavy Vehicle Driver Competencies Framework.

Austrroads has published the report of the review of the National Heavy Vehicle Driver Competency Framework. It can be viewed from the following link

Work will now commence, at a national level with input from all the states, to prioritise and progress the findings and recommendations. It is anticipated that additional projects will be identified.

Monthly Returns

Recent analyses of Monthly Returns has highlighted a range of quality issues. Authorised Examiners are reminded to pay particular attention to completing and submitting their monthly returns correctly.

Common issues are:

- **Not all documentation for the month being submitted** e.g. you must ensure that the returns are for a calendar month eg: For May, only returns for 1 May to May 31 will be accepted. COC's and recording sheets should be attached in date order.
- **Not signing and dating the "Bookings Result" print out.** You must sign and date the Booking Result at the bottom where it states, Examiner Signature, (note the date is the day you sign the Bookings Result)
- **No Authorised Examiner details on the Booking result.** For nil returns ensure that your name and client number appear on the Bookings Result – especially in the case of a 'nil return'.

You are also required to verify and amend any incorrect entries on the monthly Booking Result report for all activities within that month.

Do not use the old paper based VORT or CBT&A monthly return forms, or any other old cover sheet as they will not be accepted.

Certificate of Competencies (COC)

There have been a few reports from clients that their COC has not been accepted at a Service SA centre. Service SA may not accept the COC if they:

- are incomplete
- are missing information

- are illegible
- are incorrect
- appear to have been altered
- they don't correspond to a booking or the correct booking.

Please ensure that you check you have completed the COC correctly and the COC is being issued for a properly booked assessment.

Failing to book an LTS or VORT

If you fail to book a client for an LTS or VORT and a COC is issued, it will not be accepted at Service SA. This causes delays for the client as the bookings team must be contacted for permission to issue the licence.

The Rules Governing require you to not conduct an assessment until a booking payment has been accepted on your EzyReg account. It is up to you to confirm the booking before you commence the assessment. Failing to book a client and issuing a COC will be investigated and can result in disciplinary action.

Compliance Report

Since the August bulletin, 24 Authorised Examiners have been reported for possible breaches of their appointment. Of those:

- One Authorised Examiner has been revoked
- Two Authorised Examiners have been suspended and re-trained
- Six Authorised Examiners have been cautioned
- No further action was taken against two Authorised Examiners
- Thirteen matters are still under investigation

Two Authorised Examiners have been arrested by South Australia Police for bribery and dishonesty offences relating to the alleged issuing of Certificates of Competency to students who had not been tested appropriately. Both matters are before the Court.

In addition:

- Two Motor Driving Instructors have been warned
- One matter relating to a Motor Driving Instructor is still ongoing.

The breaches relate to:

- Non-compliance with assessment requirements
- Inappropriate behaviour towards students/Assessment Officers
- Failing to complete documentation to the standard required
- Training on VORT routes
- Failing to ensure client is to the appropriate standard to undertake a Task 30
- Undertaking VORT/CBT&A without a booking

Stop Signs

Correspondence has been received wanting clarification on stopping at a Stop sign. The Australian Road Rules (ARR) 67 (2) specifies:

“the driver must stop as near as practicable to, but before reaching - the stop line; or if there is no stop line – the intersection”.

Note: There is no minimum length of time in the ARR to stop at a stop sign.

How to cancel a booking made in EzyReg

A few calls have been received by Authorised Examiners wanting to know how to cancel a booking. The steps required are:

- 1) To cancel a booking under the ‘licence testing bookings’, identify the appropriate applicant.

Applicant	Client Number	Test	Location	Date and Time ▼	Plate No.	Result
AM KEI	5714	CBT&A CAR	X - VICTOR HARBOR	11/03/2018 16:00:00		Non Attendance

- 2) Click on the result and the ‘record result’ window will display

Record result

Applicant: AM
Name: KEI
Date and Time: 11/03/2018 16:00:00

Result

Not Recorded
 Cancelled
 Fail
 Non Attendance
 Pass

Plate No.

- 3) Select ‘Cancelled’ and click the submit button.

MDI/AE contact details

Help us communicate with you by providing your email via DPTI.DriverTrainerEnquiries@sa.gov.au

with your Name: _____

Client or MDI number: _____

Email: _____

Contact number: _____