

Domestic/Regional Travel – February 2020

Chief Executive of the Department of Planning, Transport and Infrastructure

No of travellers	Destination	Reasons for Travel	Travel Itinerary ¹	Cost of Travel ²	Travel Receipts ³
1	Melbourne	UITPANZ	See attached	\$1,148.96	See attached

Approved for publication – 10 March 2020

Example disclaimer - Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



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To attribute this material, cite Government of South Australia

¹ Scanned copies of itineraries to be attached (where available)

² Excludes salary costs

³ Scanned copies of all receipts/invoices to be attached

Printed: 23-Jan-2020

Attention

SA DPTI

SA DPTI

GPO BOX 1533 , Adelaide SA 5001


Booking Details

Last Updated Date:	23 Jan 2020
Created Date:	07 Jan 2020
QBT Booking Reference:	P5CMD9
Customer Number:	00013610

We are pleased to advise the following travel arrangements


Name of Passenger

Mr Anthony Braxton Smith

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF670 TKT: P1 - 3362886075 Airline Reference: P5CMD9	06:05 12/02/2020 Wed Terminal 1 Adelaide: Adelaide Airport	07:55 12/02/2020 Wed Terminal 1 Melbourne: Tullamarine Airport	ECONOMY (M) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 1:20 Airline Meal: (B) Breakfast Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 1PC

Remarks

ADL MEL - Dep: 12/02/2020 06:05 Terminal 1 /Arr: 12/02/2020 07:55 Terminal 1
 ADL MEL - CO2/PAX* 66.89 KG ECO, 66.89 KG PRE

Product	Hotel Details	Check-in	Check-out	Confirmation Details	Other Info
	Intercontinental Melbourne Melbourne	12/02/2020 Wed MELBOURNE, AU	13/02/2020 Thu MELBOURNE, AU	Confirmed 28300329 Name: Mr Anthony Braxton Smith	495 COLLINS STREET 3000 Phone: +61 3 9620 9111 Room Type: King Room Rate Type: DAILY Hotel cancellation policy: CXL AFTER 1800 11FEB FORFEIT ONE NITE STAY

Product	Flight Details	Departure	Arrival	Status	Other Info
	Qantas QF675 Airline Reference: P5CMD9	08:35 13/02/2020 Thu Terminal 1 Melbourne: Tullamarine Airport	09:25 13/02/2020 Thu Terminal 1 Adelaide: Adelaide Airport	ECONOMY (M) Confirmed	Aircraft type: BOEING 737-800 Flight Duration: 1:20 Airline Meal: (R) Refreshments - complimentary Number of stops: 0 Check-in terminal: Terminal 1 Baggage allowance: 1PC

Remarks

MEL ADL - Dep: 13/02/2020 08:35 Terminal 1 /Arr: 13/02/2020 09:25 Terminal 1
MEL ADL - CO2/PAX* 66.83 KG ECO, 66.83 KG PRE

Pricing Description	Curr	Price	Tax	GST	Total
Service fees are excluded					
Air Fare (ADL/MEL/ADL) for Mr Anthony Braxton Smith	AUD	558.34	42.58	60.10	661.02
Hotel: Intercontinental Melbourne (12/02/2020 Check-In) for Mr Anthony Braxton Smith	AUD	449.10	0.00	0.00	449.10
Air Fare (EMD payment to Qantas) for Mr Anthony Braxton Smith	AUD	99.00	0.00	0.00	99.00

(Note: All prices are subject to change prior to final payment being received. Non-AIR products are reported in total price only and do not have tax and GST breakdown.)

Customer References

BUSUNIT : OFFICE OF THE CHIEF EXECUTIVE
TRAVELBKR : LUCY HOLLOW

FREQUENT FLYER MEMBERSHIPS

QF - 0084227

Fare Conditions

Fare Information: MFQX14UQ
Melbourne-Adelaide

ADVANCE PURCHASE

Latest reservation date before departure: Thursday Jan 30, 2020 11:59 PM
All tickets will be issued at latest 1 business day prior to: Thursday Jan 23, 2020 11:59 PM
All tickets will be issued at latest 1 business day prior to: Thursday Jan 23, 2020 11:59 PM

TICKETING AND ADVANCE PURCHASE

Latest reservation date before departure: Thursday Jan 30, 2020 11:59 PM
All tickets will be issued at latest 1 business day prior to: Thursday Jan 23, 2020 11:59 PM
All tickets will be issued at latest 1 business day prior to: Thursday Jan 23, 2020 11:59 PM

CHANGE CONDITIONS

Prior to departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation/Reissue request must be made prior to: Saturday Jan 23, 2021 12:00 AM
- Revalidation: Not applicable (See reissue conditions)

No-show for first flight

- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Saturday Jan 23, 2021 12:00 AM

After departure of first flight

- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Friday Feb 12, 2021 12:00 AM

No-show for subsequent flight(s)

- Reissue: Restrictions or penalties may apply
- Revalidation: Not applicable (See reissue conditions)
- Revalidation/Reissue request must be made prior to: Friday Feb 12, 2021 12:00 AM

Penalty may apply

REFUND CONDITIONS

Prior to departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 198.00 AUD / 198.00 AUD
- Maximum Refund penalty fee for entire ticket: 198.00 AUD
- Fare rules are subject to change by the Airline, please contact us to find out more information

No-show for first flight

- Refund: Not allowed
- Maximum Refund penalty fee for entire ticket: 378.17 AUD

After departure of first flight

- Refund: Restrictions or penalties may apply
- Penalty fee between: 99.00 AUD / 99.00 AUD
- Maximum Refund penalty fee for entire ticket: 99.00 AUD

No-show for subsequent flight(s)

- Refund: Not allowed

Fare Information: MPTSAG03

Adelaide-Melbourne

ADVANCE PURCHASE

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- Maximum Refund penalty fee for entire ticket: 99.00 AUD

No-show for subsequent flight(s)

- Refund: Not allowed

[Additional Information \(Please read your itinerary carefully\)](#)

Hotel Bookings

If there is a hotel confirmed in your booking we have arranged a chargeback for your room only. If you have any issues when arriving or departing the hotel please call our 24 hour support desk on 1300 138 766. Please note you may be asked for a bond or asked for a credit card for incidentals.

Booking Arrangements

The person making the booking will be deemed to have accepted these Booking Conditions on behalf of everyone named in the booking.

Booking Changes

Please call your dedicated 1300 number for changes to your booking at any time and please advise this office if you do not use your ticket so that we may rebook or process a refund if applicable.

Check In (Domestic)

For domestic flights departing from Australian domestic terminals make sure you have checked in by the checkin deadline specified in your airline documentation, or if no deadline is specified, then at least 45 minutes prior to your scheduled departure time. Failure to do so may result in cancellation of your reservation.

Contact Details

Please provide local phone contact numbers for stopover cities.

Electronic Tickets

Photo Identification is required when travelling on an electronic ticket. Failure to ensure the full booking name matches the photo identification may result in cancellation fees and/or loss of reservation.

No Show / Cancellation Fees

See the fare conditions above for the relevant rules relating to your airfare.

No show and cancellation fees may apply to hotels and car rental bookings on your itinerary. Generally hotels and car rentals need to be cancelled at least 24 hours prior to checkin, so please notify the relevant service provider if you will not be able to use the booking in order to minimise any fees that may be payable.

QBT Privacy Notice

QBT collects information about you (including health information where necessary) to provide products and services to you, process your travel arrangements, facilitate your participation in the loyalty programs of airlines, conduct marketing activities and market research.

If the information is not provided, QBT may not be able to provide the service requested. QBT may disclose your personal information to its related companies, carriers, travel service providers, organisations which provide services to QBT, such as collecting commissions, your employer if you are travelling on a ticket provided through your employer's corporate travel arrangements. QBT and carriers may also disclose your personal information to various law enforcement agencies and governments around the world for security, customs and immigration purposes. See QBT's Privacy Statement at www.qbt.travel You can gain access to the information QBT holds about you by contacting your dedicated Account Manager.

Reconfirmation

We suggest that onward reservations and flight times are reconfirmed 72 hours prior to departure as policies differ between airlines and failure to do so may result in the cancellation of your reservation.

Seating and Meals

Any seating and meal requests shown on your itinerary are subject to confirmation upon check in.

Ticketing Policy

Our QBT business standard is to issue airline tickets 1 business day prior to the airline time limit advised on your itinerary and inside your online booking tool. This is to help ensure there are safeguards to protect for challenges such as when credit cards decline.

When there are instances of multiple tickets and multiple airline ticketing dates, QBT will issue all tickets in accordance with the earliest date shown.

Please note there may be instances where QBT will need to issue your ticket earlier than the recommended date. For example, when airlines request that ticketing occur earlier than the recommended ticketing time limit.

Terminals

If your flight is on **Qantas** and your flight number is between **QF1** and **QF399** your flight departs from the **International terminal**.

All other Qantas flights depart from Domestic Terminals.

if your flight is on **Jetstar** and your flight number is between **JQ1** to **JQ241** your flight departs from the **International terminal**. ** except for **JQ100** and **JQ103** which use the domestic terminal. Please check the terminal number on your itinerary.

The recommended check in time is 120 minutes prior to departure.

***** Itinerary End *****

Allowances for Chief Executive of the Department of Planning, Transport and Infrastructure 12 th , 13 th February 2020	Amount
Breakfast (1)	\$25.35
Lunch (0)	\$0.00
Dinner (1)	\$46.20
Incidentals (2)	\$26.90
Total	\$98.45