

**Hon Geoff Brock MP**Government  
of South Australia

23MINFOI-0052

Mr Adrian Pederick MP  
Member for Hammond  
20 Mannum Road  
MURRAY BRIDGE SA 5253  
[hammond@parliament.sa.gov.au](mailto:hammond@parliament.sa.gov.au)

Dear Mr Pederick

**NOTICE OF DETERMINATION – REQUEST FOR ACCESS TO DOCUMENTS  
UNDER THE FREEDOM OF INFORMATION ACT 1991**

I refer to your application made under the *Freedom of Information Act 1991* (the FOI Act) received by this agency on 10 October 2023.

You have requested access to the following:

*"Copy of all entries in the diary of Enza Pullino between 1 April 2022 and 30 September 2023"*

There is one (1) document that falls within the scope of your application and is that listed in the attached document schedule.

I have determined to partially release Document 1 under Section 20(1)(a) and Clause 6(1) of Schedule 1 of the Act which states:

**20—Refusal of access**

- (1) *An agency may refuse access to a document—*  
(a) *if it is an exempt document;...*

**6—Documents affecting personal affairs**

- (1) *A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).*

**Clause 6(1)**

Document 1 contains information that this agency considers to be the personal affairs of an individual, the release of which would involve the unreasonable disclosure of their personal affairs. The document includes names of private persons and outside of work appointments, which relate to the personal affairs of the staff member.

OFFICIAL

I consider this an intrusion of the personal life of the affected individual and an unreasonable disclosure of personal information. I therefore determine the information to be exempt from disclosure under Clause 6(1) of Schedule 1 of the Act.

If you are unhappy with this determination you are entitled to apply for an internal review in accordance with section 29 of the FOI Act. To make an internal review application, you can write a letter or send the attached form entitled *Application for Review of Determination* to the Principal Officer of this agency, the Minister for Local Government, Minister for Regional Roads and Minister for Veterans Affairs, the Hon Geoff Brock MP.

In accordance with the requirements of Premier and Cabinet Circular PC045, if you are given access to documents as a result of this FOI application, details of your FOI application, and the documents to which you are given access, may be published in the agency's disclosure log. Any private information will be removed. A copy of PC045 can be found at [www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars](http://www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars). If you have any objection to this publication, please contact us within 30 days.

Should you require any further information please contact me on telephone (08) 7133 1200.

Yours sincerely



Enza Pullino  
Accredited FOI Officer  
Office Manager to the  
**MINISTER FOR LOCAL GOVERNMENT**  
**MINISTER FOR REGIONAL ROADS**  
**MINISTER FOR VETERANS AFFAIRS**

09 / 11 / 2023

enc Application for Review of Determination form  
Document schedule

## FOI FACT SHEET

### Your Rights to Review and Appeal

*South Australian Freedom of Information Act 1991*

Please read the information in this fact sheet before completing the attached application form

#### INTERNAL REVIEW

If you are unhappy with a determination made by an agency (includes South Australian State Government Agency, Local Government Council or University) under the *Freedom of Information Act 1991* (FOI Act) in relation to:

- a freedom of information (FOI) application for access to a document, or
- an FOI application for amendment to your personal records

in most cases, you are entitled to apply for an Internal Review of that determination.

#### Request an Internal Review

An Internal Review must be lodged within 30 calendar days of you receiving advice of a determination that you are unhappy with.

Applications must be made in writing in accordance with Section 29 or Section 38 of the FOI Act or using the attached *FOI Application Form for Internal Review of a Determination* (Internal Review Form).

An Internal Review application must be made to the Principal Officer of the agency that made the determination you are seeking to have reviewed.

#### ***How much does an Internal Review cost?***

There is an application fee of **\$39.00** that must be paid when you lodge your Internal Review application if your review request is for access to documents.

There is no application fee for an Internal Review of an FOI application for amendment to your personal records.

Agencies generally accept payment by cash, money order or cheque. If you would like to pay by credit card you will need to ask the agency if they are able to accept credit card payments.

If, as a result of an Internal Review an agency changes or reverses a determination so that access to a document is, or will be, given, the agency will refund the Internal Review application fee paid by the applicant, where applicable.

#### ***What if I have a concession card or can't afford to pay?***

If you are the holder of a current concession card or if you can satisfy the agency that the payment of the application fee would cause financial hardship, the agency must waive or remit (reduce or refund) it.

If you are a concession cardholder you will need to provide evidence e.g. attach a copy of your concession card when you make the application. Alternatively, you will need to give written reasons as to why the payment of a fee would cause you financial hardship.

#### ***How long does an Internal Review take?***

You will be advised of the outcome of your Internal Review application within 14 calendar days of it being received by the agency.

If the agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review

by the Ombudsman SA. Alternatively, you may apply for a review by the South Australian Civil and Administrative Tribunal (SACAT). See the External Review section below.

***When can't I apply for an Internal Review?***

If the original application determination was made by the Principal Officer of an agency rather than another accredited FOI Officer within the agency, you cannot apply for an Internal Review. However, you can apply for an External Review by the Ombudsman SA or apply for a review by SACAT.

**EXTERNAL REVIEW**

After an Internal Review has been completed, or where you are unable to apply for an Internal Review, and you are unhappy with the determination, you have the right to apply for an External Review. All applications for External Review should be made to the Ombudsman SA.

***How long will an External Review take and how much will it cost?***

If you wish to make an application for an External Review you must do so within 30 calendar days after being notified of the determination. However, the Ombudsman SA can extend this time limit at their discretion. There is no fee or charge for External Reviews undertaken by the Ombudsman.

|   |
|---|
| Contact Details:  |
| <b>Ombudsman SA</b><br><b>Phone:</b> 8226 8699<br><b>Toll Free:</b> 1800 182 150 (outside metro SA)<br><b>Email:</b> <a href="mailto:ombudsman@ombudsman.sa.gov.au">ombudsman@ombudsman.sa.gov.au</a> |

**REVIEW BY SACAT**

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.

Any costs will be determined by SACAT, where applicable.

For more information contact SACAT.

|   |
|---|
| Contact Details:  |
| <b>South Australian Civil and Administrative Tribunal (SACAT)</b><br><b>Phone:</b> 1800 723 767<br><b>Email:</b> <a href="mailto:sacat@sacat.sa.gov.au">sacat@sacat.sa.gov.au</a> |

## FOI APPLICATION FORM

### For Internal Review of a Determination

Under sections 29 & 38 of the South Australian *Freedom of Information Act 1991*

Please read the attached '*FOI Fact Sheet – Your Rights to Review and Appeal*'  
before completing and lodging your Internal Review application

| To the Principal Officer   |            |
|--|------------|
| Name of the Agency:  |            |
| Details of Applicant   |            |
| Surname:   |            |
| Given Names:   |            |
| Australian Postal Address:   |            |
| Suburb:  | Post Code: |
| Emails ( <i>Optional</i> ):  |            |
| Contact phone numbers:   |            |
| FOI Application Reference Number ( <i>if known</i> ):  |            |
| Details of Internal Review   |            |
| <p>I am not satisfied with a determination made by your agency and, therefore, seek a review because:</p> <p>(<i>Please place a tick in the appropriate box</i>)</p> <p><input type="checkbox"/> I have been refused access to a document</p> <p><input type="checkbox"/> I have been refused access to part of a document</p> <p><input type="checkbox"/> I have been refused a request to amend a personal document</p> <p><input type="checkbox"/> I have been given access to a document but access has been deferred</p> <p><input type="checkbox"/> I am a third party specified in the documents but have not been consulted about giving access to another person</p> <p><input type="checkbox"/> I have been consulted but disagree with the determination to release the documents</p> |            |

| <b>Comments</b>  |                                  |                               |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
|--|----------------------------------|-------------------------------|--------------------------------------|--|--|---|---------------------------------|-------------------------------|--------------------------------------|--|------------------------------|------------------------------|-----------------------------|--|--|---|------------------------------|-----------------------------|--|--|
| <p>Include any additional comments you wish to be considered in the review of the determination (<i>attach additional pages if necessary</i>).</p>   |                                  |                               |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| <b>Fees and Charges</b>  |                                  |                               |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| <p>An application fee of <b>\$39.00</b> must be submitted with the Internal Review application form, unless you are seeking to have the application fee waived. If you are seeking to have the application fee waived, please attach evidence supporting why it should be waived, e.g. attach a copy of your concession card or other evidence as proof of financial hardship.</p> <p>An application fee is not required for an Internal Review of an FOI Amendment Application.</p> <p>In the following section please tick as appropriate</p> <table style="width: 100%; border: none;"> <tr> <td style="padding: 5px;">Is the application fee attached?</td> <td style="padding: 5px;"><input type="checkbox"/> Yes</td> <td style="padding: 5px;"><input type="checkbox"/> No</td> <td colspan="2"></td> </tr> <tr> <td style="padding: 5px;">Application Fee is in the form of<br/><i>(Do not send cash through the mail)</i></td> <td style="padding: 5px;"><input type="checkbox"/> Cheque</td> <td style="padding: 5px;"><input type="checkbox"/> Cash</td> <td style="padding: 5px;"><input type="checkbox"/> Money Order</td> <td></td> </tr> <tr> <td style="padding: 5px;">Do you require a fee waiver?</td> <td style="padding: 5px;"><input type="checkbox"/> Yes</td> <td style="padding: 5px;"><input type="checkbox"/> No</td> <td colspan="2"></td> </tr> <tr> <td style="padding: 5px;">Is evidence of the need to waive fees attached?<br/><i>(e.g. a copy of your concession card)</i></td> <td style="padding: 5px;"><input type="checkbox"/> Yes</td> <td style="padding: 5px;"><input type="checkbox"/> No</td> <td colspan="2"></td> </tr> </table> <p>If you wish to pay your application fee via credit card you will need to ask the agency you are applying to if they accept credit card payments.</p> <p>If no application fee is attached and you do not qualify for fee waiver, the agency cannot process your application until the fee has been paid.</p> <p>If the agency varies or reverses a determination so that access to a document is, or will be, given the agency will refund any Internal Review fees paid by the applicant.</p> | Is the application fee attached? | <input type="checkbox"/> Yes  | <input type="checkbox"/> No          |  |  | Application Fee is in the form of<br><i>(Do not send cash through the mail)</i> | <input type="checkbox"/> Cheque | <input type="checkbox"/> Cash | <input type="checkbox"/> Money Order |  | Do you require a fee waiver? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |  |  | Is evidence of the need to waive fees attached?<br><i>(e.g. a copy of your concession card)</i> | <input type="checkbox"/> Yes | <input type="checkbox"/> No |  |  |
| Is the application fee attached?   | <input type="checkbox"/> Yes     | <input type="checkbox"/> No   |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| Application Fee is in the form of<br><i>(Do not send cash through the mail)</i>  | <input type="checkbox"/> Cheque  | <input type="checkbox"/> Cash | <input type="checkbox"/> Money Order |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| Do you require a fee waiver?   | <input type="checkbox"/> Yes     | <input type="checkbox"/> No   |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| Is evidence of the need to waive fees attached?<br><i>(e.g. a copy of your concession card)</i>  | <input type="checkbox"/> Yes     | <input type="checkbox"/> No   |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
|  |                                  |                               |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| Applicant's Signature:   |                                  |                               |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |
| Date ..... / ..... / 20.....   |                                  |                               |                                      |  |  |   |                                 |                               |                                      |  |                              |                              |                             |  |  |   |                              |                             |  |  |

**OFFICE USE ONLY**

Received on ..... / ..... / 20.....

Acknowledgment sent on ..... / ..... / 20.....

OFFICIAL

DOCUMENT SCHEDULE - FREEDOM OF INFORMATION APPLICATION NUMBER 23MINFOI-0052

| Document Number | Description of Document | Date of Document                   | Author       | Determination Release/Refuse Access | Schedule Clause Applied                      |
|-----------------|-------------------------|------------------------------------|--------------|-------------------------------------|--|
| 01              | Diary                   | 1 April 2022 and 30 September 2023 | Enza Pullino | Partial Release                     | Clause 6(1) of Schedule 1 – Personal affairs |

# April 2022

| April 2022 |    |    |    |    |    |    | May 2022 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Mo         | Tu | We | Th | Fr | Sa | Su | Mo       | Tu | We | Th | Fr | Sa | Su |
|            |    |    |    | 1  | 2  | 3  |          |    |    |    |    |    | 1  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 | 2        | 3  | 4  | 5  | 6  | 7  | 8  |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 | 9        | 10 | 11 | 12 | 13 | 14 | 15 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 | 16       | 17 | 18 | 19 | 20 | 21 | 22 |
| 25         | 26 | 27 | 28 | 29 | 30 |    | 23       | 24 | 25 | 26 | 27 | 28 | 29 |
|            |    |    |    |    |    |    | 30       | 31 |    |    |    |    |    |

| MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY  |
|--|--|---|--|---|
| 28 Mar   | 29   | 30  | 31   | 1 Apr   |
| 4  | 5<br>11:00am Induction/welcome to DIT<br>(Level 10, 81-95 Waymouth Street, Adelaide South Australia 5000) - Wessel, Nadine (DIT) | 6<br>1:30pm Introduction [SEC=OFFICIAL]<br>(Level 10 Foyer) - Burmeister, Kerrie (DEW)                            | 7<br>10:30am Discuss Records Management - Min Brock (Teams) - Warne, Carol (DIT)   | 8<br>12:00pm Appointment with IT - mobile phone set up (Minister's Office) - DIT:Minister Brock |
| 11<br>9:00am Weekly Diary Meeting with Minister (Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino,<br>10:30am Shrike training session (Microsoft Teams Meeting) - Todd, | 12   | 13<br>10:00am Meet and Greet (Minister's Office, Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)           | 14<br>9:15am Easter morning tea (Minister's Office) - DIT:Minister Brock<br>10:30am MO and EO Diary Meeting (Microsoft Teams Meeting) - Pullino, Enza (DIT)          | 15<br>Good Friday<br>Good Friday (Australia)<br>School Holidays                                 |
| 18<br>Easter Monday (Australia)<br>School Holidays<br>9:00am Weekly Diary Meeting with Minister (Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino,                      | 19<br>School Holidays  | 20<br>School Holidays   | 21<br>School Holidays<br>10:30am MO and EO Diary Meeting (Microsoft Teams Meeting) - Pullino,<br>2:00pm Minister Brock staffing (81 Waymouth) - Wessel, Nadine (DIT) | 22<br>School Holidays<br>2:30pm Visit Minister's PH office (PH) - Pullino, Enza (DIT)           |
| 25<br>Anzac Day<br>Anzac Day (Australia)<br>School Holidays<br>9:00am Weekly Diary Meeting with Minister (Minister's Office; Level 10,   | 26<br>School Holidays  | 27<br>School Holidays<br>2:30pm Parliament Access card - drop in session (Parliament House) - Pullino, Enza (DIT) | 28<br>School Holidays<br>10:30am MO and EO Diary Meeting (Microsoft Teams Meeting) - Pullino,<br>10:30am Pre-Discussion - Records Management (Level 10, 81           | 29<br>School Holidays   |

# May 2022

| May 2022 |    |    |    |    |    |    | June 2022 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Mo       | Tu | We | Th | Fr | Sa | Su | Mo        | Tu | We | Th | Fr | Sa | Su |
|          |    |    |    |    |    | 1  |           |    | 1  | 2  | 3  | 4  | 5  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  | 6         | 7  | 8  | 9  | 10 | 11 | 12 |
| 9        | 10 | 11 | 12 | 13 | 14 | 15 | 13        | 14 | 15 | 16 | 17 | 18 | 19 |
| 16       | 17 | 18 | 19 | 20 | 21 | 22 | 20        | 21 | 22 | 23 | 24 | 25 | 26 |
| 23       | 24 | 25 | 26 | 27 | 28 | 29 | 27        | 28 | 29 | 30 |    |    |    |
| 30       | 31 |    |    |    |    |    |           |    |    |    |    |    |    |

| MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY  |
|--|--|---|---|---|
| <p>2 May</p> <p>Labour Day (Queensland) (Australia)</p> <p>May Day (Northern Territory) (Australia)</p> <p>9:00am Weekly Diary Meeting with Minister (Minister's Office; Level 10,</p> <p>9</p> <p>10:00am Minister Brock's Budget (Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>16</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level</p> <p>10:30am Weekly Team Meeting /</p> <p>12:00pm Meeting with Dylan Anesbury</p> <p>2:00pm Convene Training (Minister</p> <p>23</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,; Minister's Office; Level 10, 81-95</p> <p>4:30pm MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's</p> <p>30</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> | <p>3</p> <p>Opening Day</p> <p>Sitting Day - Both Houses</p> <p>9:30am Minister Brock staffing - check in discussion (Microsoft Teams Meeting) - Wessel, Nadine (DIT)</p> <p>10</p> <p>3:00pm ICT - email set up etc on mobile (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>17</p> <p>Sitting Day - Both Houses</p> <p>10:00am Meeting to discuss procedures and processes</p> <p>10:30am Diary meeting (Minister's</p> <p>3:30pm Meeting with Lia Lawrie</p> <p>24</p> <p>31</p> <p>Sitting Day - Both Houses</p> | <p>4</p> <p>Sitting Day - Both Houses</p> <p>11</p> <p>18</p> <p>Sitting Day - Both Houses</p> <p>9:30am ICT - Mick's mobile set up and PH printer set up (9.30ish)</p> <p>3:00pm Boardroom ICT set up training - Magdalene Osobase (Minister's</p> <p>25</p> <p>2:30pm Office Managers Meeting (L15 Far North Room, State Administration Centre) - Stapleton, Jessica (DPC)</p> <p>1 Jun</p> | <p>5</p> <p>Sitting Day - Both Houses</p> <p>10:00am 83 Pirie Street Information Session - Technology - South</p> <p>10:30am MO and EO Diary Meeting</p> <p>11:00am Catch Up (Minister's Office;</p> <p>12</p> <p>9:00am Minister Brock File Structure and KNet Document Profiles (Level 10, 81-95 Waymouth Street Adelaide SA 5000) - Bartolo, Susan (DIT)</p> <p>19</p> <p>Sitting Day - Both Houses</p> <p>11:30am MO, OLG and DIT - Processes discussion (Microsoft Teams Meeting) - Hale, Anita (DIT)</p> <p>26</p> <p>2</p> | <p>6</p> <p>2:00pm Catch Up (Minister's Office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>13</p> <p>1:30pm ICT - mobile set up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>20</p> <p>Clause 6(1)</p> <p>3:00pm Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level</p> <p>27</p> <p>4:00pm Office catch up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>3</p> |

# June 2022

| June 2022 |    |    |    |    |    |    | July 2022 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Mo        | Tu | We | Th | Fr | Sa | Su | Mo        | Tu | We | Th | Fr | Sa | Su |
|           |    | 1  | 2  | 3  | 4  | 5  |           |    |    |    | 1  | 2  | 3  |
| 6         | 7  | 8  | 9  | 10 | 11 | 12 | 4         | 5  | 6  | 7  | 8  | 9  | 10 |
| 13        | 14 | 15 | 16 | 17 | 18 | 19 | 11        | 12 | 13 | 14 | 15 | 16 | 17 |
| 20        | 21 | 22 | 23 | 24 | 25 | 26 | 18        | 19 | 20 | 21 | 22 | 23 | 24 |
| 27        | 28 | 29 | 30 |    |    |    | 25        | 26 | 27 | 28 | 29 | 30 | 31 |

| MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY  |
|--|--|---|--|---|
| 30 May   | 31   | 1 Jun   | 2  | 3   |
|  |  | Sitting Day - Both Houses   | Budget Day<br>Sitting Day - Both Houses  |   |
| 6  | 7  | 8   | 9  | 10  |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) -<br>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;         | 9:30am Photos - Building Access Passes (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino,<br><b>Clause 6(1)</b>  |   | 9:00am House of Assembly Parliamentary Seminar for Ministerial Office Staff (9am-12pm) (Parliament House (Adelaide South Australia)) - Pullino, Enza (DIT)                               | 10:00am Catch up with Luisa (Minister's office - Level 10, 81-95<br>10:30am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level<br>2:30pm Catch Up (Minister's office - |
| 13   | 14   | 15  | 16   | 17  |
| Queen's Birthday<br>Queen's Birthday (except Queensland and Western Australia) (Australia)   | Sitting Day - Both Houses<br>10:00am Morning Tea and Weekly Team Meeting (agenda attached)<br>3:00pm MINISTERIAL APPT: Weekly diary and MO meeting (Parliament                   | Sitting Day - Both Houses   | Sitting Day - Both Houses<br>10:30am Regional Roads Estimates discussion to finalise briefings (Microsoft Teams Meeting) - Pullino, Enza (DIT)   | Sitting Day - Estimates Committee<br>9:00am 9:00am   Estimates Committee - Regional Roads (House of<br>11:30am Catch Up (Boardroom,;<br>4:00pm Office catch up (Minister's          |
| 20   | 21   | 22  | 23   | 24  |
| Sitting Day - Estimates Committee<br>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level<br>10:30am Weekly Team Meeting (agenda attached) (Boardroom,; | Sitting Day - Estimates Committee<br>10:00am Photos - Building Access Passes (Minister's office - Level 10,<br>10:30am MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's | Sitting Day - Estimates Committee<br>2:30pm Weekly OM and EA catch up (Boardroom; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) | Sitting Day - Estimates Committee<br>10:30am QBT travel training (Minister's office - Level 10, 81-95 Waymouth<br>1:00pm MO (Minister Brock) and DIT Ministerial Team meeting (Level 10, |   |
| 27   | 28   | 29  | 30   | 1 Jul   |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level<br>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;<br>2:30pm MINISTERIAL APPT: Weekly   | 9:30am Office Manager Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)  | 2:30pm Weekly OM and EA catch up (Boardroom; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)                                      |  |   |

# July 2022

| July 2022 |    |    |    |    |    |    | August 2022 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| Mo        | Tu | We | Th | Fr | Sa | Su | Mo          | Tu | We | Th | Fr | Sa | Su |
|           |    |    |    | 1  | 2  | 3  | 1           | 2  | 3  | 4  | 5  | 6  | 7  |
| 4         | 5  | 6  | 7  | 8  | 9  | 10 | 8           | 9  | 10 | 11 | 12 | 13 | 14 |
| 11        | 12 | 13 | 14 | 15 | 16 | 17 | 15          | 16 | 17 | 18 | 19 | 20 | 21 |
| 18        | 19 | 20 | 21 | 22 | 23 | 24 | 22          | 23 | 24 | 25 | 26 | 27 | 28 |
| 25        | 26 | 27 | 28 | 29 | 30 | 31 | 29          | 30 | 31 |    |    |    |    |

| MONDAY   | TUESDAY  | WEDNESDAY   | THURSDAY   | FRIDAY  |
|--|--|---|--|---|
| 27 Jun   | 28   | 29  | 30   | 1 Jul   |
|  |  |   |  | 10:00am KNet Crash Course (Minister's Office Boardroom, L10 81-95 Waymouth St) - DIT:Minister Brock |
| 4  | 5  | 6   | 7  | 8   |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) - | Sitting Day - Both Houses  | Sitting Day - Both Houses   | Sitting Day - Both Houses  |   |
| 10:30am Weekly Team Meeting (agenda attached) (Boardroom,;   |  | 2:30pm Weekly OM and EA catch up (Boardroom; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)        | 12:30pm MINISTERIAL APPT: Weekly Diary and MO meeting (Parliament House (Adelaide South Australia)) - DIT:Minister Brock                           |   |
| 11   | 12   | 13  | 14   | 15  |
| School Holidays  | School Holidays  | School Holidays   | School Holidays  | School Holidays   |
| 10:00am Weekly CoS and OM Meeting  | 2:30pm 83 Pirie Street Information Session - South Australia Government  | 11:00am 11.00am - Monthly Team Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) | 10:30am Minister Brock's Office - Content Manager (Microsoft Teams Meeting) - Berardi, Alessandro (DIIS)   |   |
| 10:30am Weekly Team Meeting  |  |   |  |   |
| Clause 6(1)  |  |   |  |   |
| 2:00pm MINISTERIAL APPT: Weekly  |  |   |  |   |
| 18   | 19   | 20  | 21   | 22  |
| School Holidays  | School Holidays  | School Holidays   | School Holidays  | School Holidays   |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level                              | 11:30am MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's Office - Level 10, 81-95 Waymouth Street) - DIT:Minister Brock | 2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's   | 11:00am Ellie: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)                  | 9:30am Matt: Regular one on one catch up (Boardroom,; Minister's                                    |
| 10:30am Weekly Team Meeting (agenda attached) (Boardroom,;   |  | 3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;   |  | 12:30pm Team Lunch (Kinettó Coffee & Kitchen, 70 Franklin Street,                                   |
| 25   | 26   | 27  | 28   | 29  |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level                              |  | 10:30am Enza and Mick catch up - MO processes (Minister's Office - Level 10, 81-95 Waymouth Street) -                         | 10:30am MO (Minister Brock) and DIT Ministerial Team meeting (Level 10, 81-95 Waymouth Street, Adelaide, South Australia 5000) - Hale, Anita (DIT) | Clause 6(1)   |
| 10:30am Weekly Team Meeting  |  | 2:00pm MINISTERIAL APPT: Weekly Diary and MO meeting (Minister  |  | Clause 6(1)   |
| 1:00pm Catch Up (TBC) - Pullino, Enza  |  |   |  |   |
| 4:00pm HR Catch Up (Microsoft Teams  |  |   |  |   |

# August 2022

| August 2022 |    |    |    |    |    |    | September 2022 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
| Mo          | Tu | We | Th | Fr | Sa | Su | Mo             | Tu | We | Th | Fr | Sa | Su |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  |                |    |    | 1  | 2  | 3  | 4  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 | 5              | 6  | 7  | 8  | 9  | 10 | 11 |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 | 12             | 13 | 14 | 15 | 16 | 17 | 18 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 | 19             | 20 | 21 | 22 | 23 | 24 | 25 |
| 29          | 30 | 31 |    |    |    |    | 26             | 27 | 28 | 29 | 30 |    |    |

| MONDAY  | TUESDAY   | WEDNESDAY  | THURSDAY  | FRIDAY  |
|---|---|--|---|---|
| <p>1 Aug</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p> <p>3:00pm Enza and Mick Catch Up</p>       | <p>2</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,; Minister's Office; Level 10, 81-95</p> <p>2:30pm MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's</p> | <p>3</p> <p>2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;</p>    | <p>4</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>11:30am Ellie: Regular one on one catch up (Boardroom,; Minister's</p> <p>3:00pm 3.00 pm   Proposed</p> | <p>5</p> <p>2:30pm Matt: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p>   |
| <p>8</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,; Minister's Office; Level 10, 81-95</p> <p>12:30pm MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's</p>  | <p>9</p> <p>9:30am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p>   | <p>10</p>  | <p>11</p> <p>10:00am Office Manager Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)</p>   | <p>12</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p><b>Clause 6(1)</b></p>  |
| <p>15</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> | <p>16</p> <p>11:30am MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's Office - Level 10, 81-95 Weymouth Street) - DIT:Minister Brock</p>                                     | <p>17</p> <p>2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;</p>   | <p>18</p> <p>11:00am Ellie: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>2:30pm 2.30pm - Monthly Team Meeting (Boardroom,; Minister's</p>    | <p>19</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>10:00am Teams Testing (Minister's Office - Level 10, 81-95 Weymouth</p> <p>2:30pm Matt: Regular one on one</p> |
| <p>22</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>11:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> | <p>23</p>   | <p>24</p>  | <p>25</p>   | <p>26</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>11:00am 11:00am Catchup with Sue Edwards, DIT (Minister Brock's</p>           |
| <p>29</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> | <p>30</p> <p>11:00am Booking for Enza Pullino (DEW:81 Weymouth 10.2 East (8)) - Buckley, Joseph (DEW)</p> <p>2:00pm MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's</p>     | <p>31</p> <p>2:30pm Country Cabinet itinerary discussion (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;</p> | <p>1 Sep</p>  | <p>2</p>  |

# September 2022

| September 2022 |    |    |    |    |    |    | October 2022 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| Mo             | Tu | We | Th | Fr | Sa | Su | Mo           | Tu | We | Th | Fr | Sa | Su |
|                |    |    | 1  | 2  | 3  | 4  |              |    |    |    |    | 1  | 2  |
| 5              | 6  | 7  | 8  | 9  | 10 | 11 | 3            | 4  | 5  | 6  | 7  | 8  | 9  |
| 12             | 13 | 14 | 15 | 16 | 17 | 18 | 10           | 11 | 12 | 13 | 14 | 15 | 16 |
| 19             | 20 | 21 | 22 | 23 | 24 | 25 | 17           | 18 | 19 | 20 | 21 | 22 | 23 |
| 26             | 27 | 28 | 29 | 30 |    |    | 24           | 25 | 26 | 27 | 28 | 29 | 30 |
|                |    |    |    |    |    |    | 31           |    |    |    |    |    |    |

| MONDAY   | TUESDAY   | WEDNESDAY  | THURSDAY   | FRIDAY  |
|--|---|--|--|---|
| 29 Aug   | 30  | 31   | 1 Sep  | 2   |
|  |   |  | 10:30am Booking for Enza (DEW:81 Waymouth 10.2 East (8)) - Buckley, Joseph (DEW)   | 9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth                               |
|  |   |  | 3:00pm Ellie: Regular one on one catch up (Boardroom,; Minister's Office;  | 11:00am Matt: Regular one on one catch up (Boardroom,; Minister's   |
| 5  | 6   | 7  | 8  | 9   |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) - | Sitting Day - Both Houses   | Sitting Day - Both Houses  | Sitting Day - Both Houses  | 9:45am Discussion to finalise Country Cabinet itinerary (Boardroom,; Minister's Office; Level 10, 81-95                         |
| 10:30am Weekly Team Meeting (agenda attached) (Boardroom,;   | 9:45am 9:45am Arrive at Parliament House to assist with the Lifeline Briefing being held in the Constitution Room from 10:30am to | 9:30am MINISTERIAL APPT: Weekly Diary and MO meeting (Ministerial                                  | 1:00pm Ms Enza Pullino : Super SA (ONLINE WEBINAR MS Teams Live Events -)  | 3:00pm Weekly CoS and OM meeting - RR discussion with Matt  |
| 12   | 13  | 14   | 15   | 16  |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level                              | 2:00pm Minister Brock and DIT regular meeting   | 2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth | 5:30am Country Cabinet - Port Pirie & Port August   14 & 15 September  |   |
| 10:30am Weekly Team Meeting  |   | 3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;                            | 11:00am Ellie: Regular one on one  |   |
| 1:00pm MINISTERIAL APPT: Weekly  |   |  | 11:30am Minister Brock - Monthly   |   |
| 2:00pm Annual Fire Warden Training   |   |  | 2:30pm 2.30pm - Monthly Team   |   |
| 19   | 20  | 21   | 22   | 23  |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level                              | Sitting Day - Both Houses   | Clause 6(1)  | Queen's Memorial Public Holiday - DIT:Minister Brock   | 9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) |
| 10:30am Weekly Team Meeting (agenda attached) (Boardroom,;   | 9:30am A Conversation with Her Excellency, the Honourable Frances   |  |  |   |
| 1:00pm MINISTERIAL APPT: Weekly  | 2:00pm Matt: Regular one on one   |  |  |   |
|  | 3:00pm Objective - Minister Brock's   |  |  |   |
| 26   | 27  | 28   | 29   | 30  |
| Queen's Birthday (Western Australia)   | 10:00am Office Manager Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)  | 1:30pm Minister Brock's Office and HRBP meeting series (Microsoft                                  | 3:00pm Ellie: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) | 9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's  |
| 10:00am Weekly CoS and OM Meeting  | 2:00pm Meeting with Leigh McAleer (Boardroom,; Minister's Office; Level   | 2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's                                  |  | 10:00am Weekly Diary run through  |
| 10:30am Weekly Team Meeting  |   | 3:00pm Lia: Regular one on one catch   |  | 10:30am Handover Discussion with Lia  |
| 11:30am Objective update - Minister  |   |  |  | 11:00am Matt: Regular one on one  |
| 3:00pm MINISTERIAL APPT: Weekly  |   |  |  |   |

# October 2022

| October 2022 |    |    |    |    |    |    | November 2022 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| Mo           | Tu | We | Th | Fr | Sa | Su | Mo            | Tu | We | Th | Fr | Sa | Su |
|              |    |    |    |    |    | 1  | 2             |    | 1  | 2  | 3  | 4  | 5  |
| 3            | 4  | 5  | 6  | 7  | 8  | 9  | 7             | 8  | 9  | 10 | 11 | 12 | 13 |
| 10           | 11 | 12 | 13 | 14 | 15 | 16 | 14            | 15 | 16 | 17 | 18 | 19 | 20 |
| 17           | 18 | 19 | 20 | 21 | 22 | 23 | 21            | 22 | 23 | 24 | 25 | 26 | 27 |
| 24           | 25 | 26 | 27 | 28 | 29 | 30 | 28            | 29 | 30 |    |    |    |    |
| 31           |    |    |    |    |    |    |               |    |    |    |    |    |    |

| MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY   |
|---|--|---|---|--|
| <p>3 Oct</p> <p>Labour Day</p> <p>Labour Day (Some states and territories) (Australia)</p> <p>Queen's Birthday (Queensland)</p> <p>School Holidays</p>  | <p>4</p> <p>School Holidays</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> <p>1:00pm Objective platform Options</p> <p>2:00pm MINISTERIAL APPT: Weekly</p>          | <p>5</p> <p>School Holidays</p>   | <p>6</p> <p>School Holidays</p> <p>9:30am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p>                                | <p>7</p> <p>School Holidays</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level</p>                  |
| <p>10</p> <p>School Holidays</p> <p>10:00am Weekly CoS and OM Meeting</p> <p>10:30am Weekly Team Meeting</p> <p>12:00pm Objective SLA catch up</p> <p>1:00pm eRecruitment Demonstration -</p>     | <p>11</p> <p>School Holidays</p>   | <p>12</p> <p>School Holidays</p> <p>10:00am Weekly Diary run through</p> <p>11:30am Matt: Regular one on one</p> <p>1:00pm eRecruitment Demonstration -</p> <p>2:30pm Luisa: Regular one on one</p> | <p>13</p> <p>School Holidays</p> <p>10:00am Catch Up :) (Lia's Desk) - Pullino, Enza (DIT)</p> <p>11:00am Ellie: Regular one on one</p> <p>2:00pm Geoff Brock Office training</p>             | <p>14</p> <p>School Holidays</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p>                                |
| <p>17</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p>           | <p>18</p> <p>Sitting Day - Both Houses</p> <p>12:30pm MINISTERIAL APPT: Weekly Diary and MO meeting (Parliament House) - DIT:Minister Brock</p>  | <p>19</p> <p>Sitting Day - Both Houses</p> <p>1:30pm Minister Brock's Office and HRBP meeting series (Microsoft</p> <p>3:30pm Objective Discussion (Microsoft Teams Meeting) - Wright,</p>          | <p>20</p> <p>Sitting Day - Both Houses</p> <p>10:00am Meeting with <b>Clause 6(1)</b> Hays (Level 10, 81-95 Weymouth</p> <p>11:30am Minister Brock - Monthly Finance Meeting (L10 - 81-95</p> | <p>21</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level</p>       |
| <p>24</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p>           | <p>25</p> <p>9:30am MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's Office - Level 10, 81-95 Weymouth</p> <p>3:00pm 3:00pm Video recording of speech for Smarter Communities</p> | <p>26</p> <p>2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;</p>  | <p>27</p> <p>11:00am Ellie: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>3:00pm Leigh: Regular one on one catch up (Boardroom,; Minister's</p> | <p>28</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level</p> <p>2:00pm Matt: Regular one on one</p> |
| <p>31</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> <p>2:30pm MINISTERIAL APPT: Weekly</p> | <p>1 Nov</p>   | <p>2</p>  | <p>3</p>  | <p>4</p>   |

# November 2022

| November 2022 |    |    |    |    |    |    | December 2022 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| Mo            | Tu | We | Th | Fr | Sa | Su | Mo            | Tu | We | Th | Fr | Sa | Su |
|               | 1  | 2  | 3  | 4  | 5  | 6  |               |    |    | 1  | 2  | 3  | 4  |
| 7             | 8  | 9  | 10 | 11 | 12 | 13 | 5             | 6  | 7  | 8  | 9  | 10 | 11 |
| 14            | 15 | 16 | 17 | 18 | 19 | 20 | 12            | 13 | 14 | 15 | 16 | 17 | 18 |
| 21            | 22 | 23 | 24 | 25 | 26 | 27 | 19            | 20 | 21 | 22 | 23 | 24 | 25 |
| 28            | 29 | 30 |    |    |    |    | 26            | 27 | 28 | 29 | 30 | 31 |    |

| MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY   | FRIDAY  |
|---|---|---|--|---|
| <p>31 Oct</p>   | <p>1 Nov</p> <p>Melbourne Cup Day (Victoria) (Australia)</p> <p>Sitting Day - Both Houses</p>   | <p>2</p> <p>Sitting Day - Both Houses</p>   | <p>3</p> <p>Sitting Day - Both Houses</p> <p>5:00pm 5:00pm - 5:30pm   Auditor-General's Report Examination   Minister for Local Government, Regional Roads,</p>                          | <p>4</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>10:00am Weekly Diary run through</p> <p>10:30am <b>Clause 6(1)</b></p> <p>1:30pm catch up (tbc - new 83 Pirie</p>     |
| <p>7</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p>                        | <p>8</p> <p>11:30am MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's Office - Level 10, 81-95 Weymouth Street) - DIT:Minister Brock</p>                              | <p>9</p> <p>3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p>  | <p>10</p> <p>3:00pm Leigh: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p>  | <p>11</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth</p> <p>10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level</p>          |
| <p>14</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level</p> <p>10:30am Weekly Team Meeting</p> <p>11:00am MINISTERIAL APPT: Weekly</p> <p>2:00pm Objective (L15, 25 Grenfell</p> | <p>15</p> <p>Sitting Day - Both Houses</p> <p>3:30pm 3.30pm - Monthly Team Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)</p> | <p>16</p> <p>Sitting Day - Both Houses</p> <p>12:00pm Talent and PLA overview - Updated Meeting Room Location - Level 4 - Sharon Gollan Meeting Room (Microsoft Teams Meeting;</p>                      | <p>17</p> <p>Sitting Day - Both Houses</p> <p>11:30am Minister Brock - Monthly Finance Meeting (L10 - 81-95</p> <p>2:30pm Luisa: Regular one on one catch up (Boardroom,; Minister's</p> | <p>18</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>10:00am Weekly Diary run through</p> <p>11:00am Ellie: Regular one on one</p> <p>3:30pm Matt: Regular one on one</p> |
| <p>21</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p> <p>11:00am Testing of AV Equipment</p>             | <p>22</p> <p>10:00am Office Manager Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)</p>   | <p>23</p> <p>10:30am Morning Tea with Minister Brock's Office (Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;</p> | <p>24</p> <p>10:30am Objective (MO) - Pullino, Enza (DIT)</p>  | <p>25</p> <p>9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's</p> <p>10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level</p> <p>3:00pm 3:00pm Weekly Diary Meeting</p> |
| <p>28</p> <p>10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) -</p> <p>10:30am Weekly Team Meeting (agenda attached) (Boardroom,;</p>                       | <p>29</p> <p>Sitting Day - Both Houses</p>  | <p>30</p> <p>Sitting Day - Both Houses</p> <p>4:00pm Minister Brock's Office and HRBP meeting series (Microsoft Teams Meeting) - Stokes, Emma (DIT)</p>   | <p>1 Dec</p>   | <p>2</p>  |

# December 2022

| December 2022 |    |    |    |    |    |    | January 2023 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| Mo            | Tu | We | Th | Fr | Sa | Su | Mo           | Tu | We | Th | Fr | Sa | Su |
|               |    |    | 1  | 2  | 3  | 4  |              |    |    |    |    |    | 1  |
| 5             | 6  | 7  | 8  | 9  | 10 | 11 | 2            | 3  | 4  | 5  | 6  | 7  | 8  |
| 12            | 13 | 14 | 15 | 16 | 17 | 18 | 9            | 10 | 11 | 12 | 13 | 14 | 15 |
| 19            | 20 | 21 | 22 | 23 | 24 | 25 | 16           | 17 | 18 | 19 | 20 | 21 | 22 |
| 26            | 27 | 28 | 29 | 30 | 31 |    | 23           | 24 | 25 | 26 | 27 | 28 | 29 |
|               |    |    |    |    |    |    | 30           | 31 |    |    |    |    |    |

| MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY  |
|---|--|---|---|---|
| 28 Nov  | 29   | 30  | 1 Dec   | 2   |
|   |  |   | Sitting Day - Both Houses   | 10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - |
|   |  |   | 3:00pm Luisa: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)  | 11:00am Serko Zeno online Training (Microsoft Teams Meeting) -                                      |
| 5   | 6  | 7   | 8   | 9   |
| 9:30am <b>Clause 6(1)</b> (Boardroom, MO) - Pullino, Enza               | Sitting Day - Optional Both Houses   | Sitting Day - Optional Both Houses  | Sitting Day - Optional Both Houses  | 10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - |
| 10:00am Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level | <b>Clause 6(1)</b>   | 10:00am Correspondence Process Catch Up (Minister's Office) -   | 11:00am Ellie: Regular one on one catch up (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT) | 1:30pm 1:30pm - 2:15pm Recording of Minister's to successful Council                                |
| 10:30am Weekly Team Meeting   |  | 3:00pm Lia: Regular one on one catch up (Boardroom,; Minister's Office;   |   |   |
| 12  | 13   | 14  | 15  | 16  |
| 10:30am Weekly Team Meeting (agenda attached) (Boardroom,;              |  | 3:00pm Weekly CoS and OM Meeting (Boardroom,; Minister's Office; Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT) |   | 9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's                                    |
| 3:00pm 3:00pm - 3:30pm Meeting with Chief of Staff and Office Manager   |  |   |   | 10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level                              |
| 3:30pm MINISTERIAL APPT: Weekly   |  |   |   | 12:00pm Confirmed   MO Christmas  |
| 19  | 20   | 21  | 22  | 23  |
| School Holidays   | School Holidays  | School Holidays   | School Holidays   | School Holidays   |
| <b>Clause 6(1)</b>  | 12:30pm MINISTERIAL APPT: Weekly Diary and MO meeting (Minister's Office - Level 10, 81-95 Weymouth Street) - DIT:Minister Brock | <b>Clause 6(1)</b>  | 11:00am Ellie: Regular one on one catch up (Boardroom,; Minister's  | 9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's                                    |
| 10:00am Weekly CoS and OM Meeting                                       |  | 11:30am Minister Brock - Monthly  | 2:00pm 2:00pm - Monthly Team Meeting (Boardroom,; Minister's  | 10:00am Weekly Diary run through  |
| 10:30am Weekly Team Meeting   |  | 1:30pm Minister Brock's Office and  |   | 11:00am Matt: Regular one on one  |
|   |  | 2:30pm Luisa: Regular one on one  |   |   |
| 26  | 27   | 28  | 29  | 30  |
| Boxing Day (Australia)  | Christmas Bank Holiday (Australia)   | School Holidays   | School Holidays   | School Holidays   |
| Christmas Day Holiday   | Proclamation Day Holiday   |   |   | 9:30am FILES - Weekly CoS and OM meeting (Boardroom,; Minister's                                    |
| School Holidays   | School Holidays  |   |   | 10:00am Weekly Diary run through (Boardroom,; Minister's Office; Level                              |
| 10:00am Weekly CoS and OM Meeting                                       |  |   |   |   |
| 10:30am Weekly Team Meeting   |  |   |   |   |

# January 2023

| January 2023 |    |    |    |    |    |    | February 2023 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|---------------|----|----|----|----|----|----|
| Mo           | Tu | We | Th | Fr | Sa | Su | Mo            | Tu | We | Th | Fr | Sa | Su |
|              |    |    |    |    |    | 1  |               |    | 1  | 2  | 3  | 4  | 5  |
| 2            | 3  | 4  | 5  | 6  | 7  | 8  | 6             | 7  | 8  | 9  | 10 | 11 | 12 |
| 9            | 10 | 11 | 12 | 13 | 14 | 15 | 13            | 14 | 15 | 16 | 17 | 18 | 19 |
| 16           | 17 | 18 | 19 | 20 | 21 | 22 | 20            | 21 | 22 | 23 | 24 | 25 | 26 |
| 23           | 24 | 25 | 26 | 27 | 28 | 29 | 27            | 28 |    |    |    |    |    |
| 30           | 31 |    |    |    |    |    |               |    |    |    |    |    |    |

| MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY   |
|---|--|---|---|--|
| <p>2 Jan</p> <p>New Year's Day (Observed) (Australia)</p> <p>9</p> <p>16</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza</p> <p>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level</p> <p>23</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza</p> <p>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level</p> <p>30</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza</p> <p>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level</p> | <p>3</p> <p>10</p> <p>17</p> <p>24</p> <p>31</p> | <p>4</p> <p>11</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95</p> <p>11:00am Weekly Team Meeting (Boardroom, Ministerial Office, Level</p> <p>1:30pm Minister Brock's Office and</p> <p>18</p> <p>2:00pm Housekeeping Discussion (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>25</p> <p>1 Feb</p> | <p>5</p> <p>10:00am Check In - Pullino, Enza (DIT)</p> <p>12</p> <p>9:30am RR regular meeting process de-brief (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>19</p> <p>11:00am Lia: Regular one on one catch up (Level 10, 81-95 Waymouth</p> <p>11:30am Minister Brock - Monthly Finance Meeting (L10 - 81-95</p> <p>2:30pm Ellie: Regular one on one catch</p> <p>26</p> <p>Australia Day (Australia)</p> <p>2</p> | <p>6</p> <p>13</p> <p>20</p> <p>11:00am Luisa: Regular one on one catch up (Level 10, 81-95 Waymouth</p> <p>12:00pm Catch Up - consultation</p> <p>1:30pm CoS and OM meeting</p> <p>2:30pm Matt: Regular one on one</p> <p>27</p> <p>3</p> |

# February 2023

| February 2023 |    |    |    |    |    |    | March 2023 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| Mo            | Tu | We | Th | Fr | Sa | Su | Mo         | Tu | We | Th | Fr | Sa | Su |
|               |    | 1  | 2  | 3  | 4  | 5  |            |    | 1  | 2  | 3  | 4  | 5  |
| 6             | 7  | 8  | 9  | 10 | 11 | 12 | 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13            | 14 | 15 | 16 | 17 | 18 | 19 | 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20            | 21 | 22 | 23 | 24 | 25 | 26 | 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27            | 28 |    |    |    |    |    | 27         | 28 | 29 | 30 | 31 |    |    |

| MONDAY   | TUESDAY  | WEDNESDAY  | THURSDAY   | FRIDAY  |
|--|--|--|--|---|
| 30 Jan   | 31   | 1 Feb  | 2  | 3   |
|  |  | 4:00pm Minister Brock's Office and HRBP meeting series (Microsoft Teams Meeting) - Stokes, Emma (DIT)  | 11:00am Lia: Regular one on one catch up (Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)<br>2:30pm Ellie: Regular one on one catch up (Level 10, 81-95 Weymouth Street)                        | 11:00am Luisa: Regular one on one catch up (Level 10, 81-95 Weymouth Street)<br>1:00pm Catch Up (Minister's Office, Level 10, 81-95 Weymouth Street)<br>2:30pm Matt: Regular one on one |
| 6  | 7  | 8  | 9  | 10  |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)                | 5:45pm 22MINV-0494 CONFIRMED   Welcome Reception for the 2023 Veterans' Advisory Council (Old Chamber, Parliament House, North Terrace, Adelaide) - Brock, Geoff | Clause 6(1)<br>Clause 6(1)<br>Clause 6(1)  | Clause 6(1)  | 10:00am Catch Up (DIT, 83 Pirie Street) - Pullino, Enza (DIT)<br>3:00pm CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza                        |
| 13   | 14   | 15   | 16   | 17  |
| 10:00am Office Manger Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)                           | Clause 6(1)  | 10:30am Cabinet Training Session (DPC:SAC L14 SAC Uncle Tom Trevorrow Room) - Smith, Andrea<br>2:30pm Monthly Team Meeting (Level 10, 81-95 Weymouth Street) - | 9:15am Event briefing: State/Local<br>11:00am 11:00am Catch-up - Skana,<br>11:00am Lia: Regular one on one catch up<br>11:30am FW: State/Local Government<br>2:30pm Ellie: Regular one on one catch up | 11:00am Luisa: Regular one on one catch up (Level 10, 81-95 Weymouth Street)<br>Clause 6(1)<br>2:00pm Catchup re: LG Economic<br>2:30pm Matt: Regular one on one                        |
| 20   | 21   | 22   | 23   | 24  |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)                | 4:00pm Catch up (Boardroom, Ministerial Office, Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)   | 1:30pm Minister Brock's Office and HRBP meeting series (Microsoft Teams Meeting) - Stokes, Emma (DIT)  |  | 11:30am SLGEP Forum and Civic Reception - kick off meeting and run through of planning for the<br>2:30pm CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street)       |
| 27   | 28   | 1 Mar  | 2  | 3   |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)<br>Clause 6(1) |  |  |  |   |

# March 2023

| March 2023 |    |    |    |    |    |    | April 2023 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|------------|----|----|----|----|----|----|
| Mo         | Tu | We | Th | Fr | Sa | Su | Mo         | Tu | We | Th | Fr | Sa | Su |
|            |    | 1  | 2  | 3  | 4  | 5  |            |    |    |    |    | 1  | 2  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 | 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 | 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 | 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 27         | 28 | 29 | 30 | 31 |    |    | 24         | 25 | 26 | 27 | 28 | 29 | 30 |

| MONDAY   | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY  |
|--|---|---|---|---|
| <p>27 Feb</p>  | <p>28</p>   | <p>1 Mar</p>  | <p>2</p>  | <p>3</p>  |
| <p>6</p> <p>Labour Day (Western Australia) (Australia)</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95)</p> <p>10:30am Weekly Team Meeting</p>                          | <p>7</p> <p>11:00am Catch-up and Meeting agenda process (Microsoft Teams Meeting; DIT:RM 83P 9.11 Kadlitpinna Meeting Rm (6)) - Crimes, Trina (DIT)</p>   | <p>8</p> <p>3:00pm SLGEP Forum - Weekly Meeting (Microsoft Teams Meeting) - Citti, Katina (DIT)</p>   | <p>9</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p>  | <p>10</p>   |
| <p>13</p> <p>Eight Hours Day (Tasmania) (Australia)</p> <p>Labour Day (Victoria) (Australia)</p>   | <p>14</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p>   | <p>15</p> <p>10:30am Running Sheet for Forum</p> <p>11:00am Introductory meeting: SG/PS -</p> <p>11:15am Introductory meeting - LH -</p> <p>3:00pm SLGEP Forum - Weekly</p> <p>4:00pm Convene (Minister's office,</p> | <p>16</p> <p>10:00am Plan for 2023 Grad Intake -</p> <p>10:30am Weekly Team Meeting</p> <p>11:00am CoS and OM meeting</p> <p>11:00am Lia: Regular one on one catch up</p> <p>12:30pm Team Lunch - Lady Burra</p>                  | <p>17</p> <p>11:00am Luisa: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>Clause 6(1)</p> <p>2:30pm Matt: Regular one on one</p>   |
| <p>20</p> <p>11:00am SLGEP Forum Daily Meeting (Microsoft Teams Meeting) - Citti, Katina (DIT)</p>   | <p>21</p> <p>9:00am CoS and OM meeting (Minister's office - Level 10, 81-95)</p> <p>11:30am Introductory meeting/check in (Minister's office - Level 10, 81-95)</p> <p>2:00pm Minister Brock - Monthly</p>          | <p>22</p> <p>10:15am Ministers Office catch up (Microsoft Teams Meeting) -</p> <p>11:00am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)</p> <p>3:00pm SLGEP Forum - Weekly</p>                        | <p>23</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95)</p> <p>5:30pm Civic Reception - arrive at Town Hall (Adelaide Town Hall) -</p> <p>6:00pm 23MINV-0035 CONFIRMED  </p>                                | <p>24</p> <p>7:30am Arrive at Forum (Adelaide Convention Centre) - Whiterod, David (DIT)</p> <p>8:15am 23MINV-0035 CONFIRMED   MINISTER TO ARRIVE AT 8:15am</p>   |
| <p>27</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza</p> <p>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)</p> | <p>28</p> <p>9:30am Debrief of SLGEP Forum (Microsoft Teams Meeting) - Citti, Katina (DIT)</p> <p>10:30am Catch Up - Pullino, Enza (DIT)</p> <p>3:45pm Monthly Team Meeting (Level 10, 81-95 Waymouth Street) -</p> | <p>29</p>   | <p>30</p> <p>10:30am CoS and OM meeting (Minister's office - Level 10, 81-95)</p> <p>11:00am Lia: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>2:30pm Robin: Regular one on one</p> | <p>31</p> <p>11:00am Luisa: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>2:30pm Matt: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> |

# April 2023

| April 2023 |    |    |    |    |    |    | May 2023 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|----------|----|----|----|----|----|----|
| Mo         | Tu | We | Th | Fr | Sa | Su | Mo       | Tu | We | Th | Fr | Sa | Su |
| 3          | 4  | 5  | 6  | 7  | 8  | 9  | 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 10         | 11 | 12 | 13 | 14 | 15 | 16 | 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 17         | 18 | 19 | 20 | 21 | 22 | 23 | 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 24         | 25 | 26 | 27 | 28 | 29 | 30 | 22       | 23 | 24 | 25 | 26 | 27 | 28 |
|            |    |    |    |    |    |    | 29       | 30 | 31 |    |    |    |    |

| MONDAY   | TUESDAY   | WEDNESDAY  | THURSDAY   | FRIDAY   |
|--|---|--|--|--|
| <p>3 Apr</p> <p>9:30am <b>Clause 6(1)</b></p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>1:45pm 1:45pm   Mick Petrovski   Alex Hart   Enza Pullino (Boardroom, Waymouth Street) - Pullino, Enza (DIT)</p> <p>5:00pm 5:00pm - 5:15pm Catch-up</p> | <p>4</p> <p>3:30pm Debrief: State / Local Government Economic Partnership Forum and Civic Reception (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> | <p>5</p> <p>10:00am Easter Morning Tea (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>11:00am MLO Duty Allocation (Microsoft Teams Meeting) - Osborn, Matt (DIT)</p> | <p>6</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>3:15pm HR Catch up (Microsoft Teams Meeting) - Paronis, Mary (DIT)</p>   | <p>7</p> <p>Good Friday (Australia)</p>  |
| <p>10</p> <p>Easter Monday (Australia)</p>   | <p>11</p> <p>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10, 81-95 Waymouth Street) - DIT:Minister Brock Invites</p>  | <p>12</p> <p>10:30am Office Manager Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)</p>  | <p>13</p> <p>11:00am Lia: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>2:30pm Robin: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p>   | <p>14</p> <p>11:00am Luisa: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>2:30pm Matt: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p>  |
| <p>17</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10, 81-95 Waymouth Street) -</p>  | <p>18</p>   | <p>19</p> <p>11:00am Catch Up - Pullino, Enza (DIT)</p> <p>2:30pm Check in (Microsoft Teams Meeting) - Pullino, Enza (DIT)</p>   | <p>20</p> <p>11:30am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p><b>Clause 6(1)</b></p>  | <p>21</p> <p>11:30am Minister Brock - Monthly Finance Meeting (L10 - 81-95 Waymouth Street) - Ruotolo, Nick (DIT)</p> <p>3:30pm CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza</p>   |
| <p>24</p> <p>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>2:30pm Rescheduled to 2:30pm   Meeting   Chief of Staff and Office Manager (Ministerial Office) -</p>   | <p>25</p> <p>Anzac Day (Australia)</p>  | <p>26</p> <p>1:30pm Minister Brock's Office and HRBP meeting series (Microsoft Teams Meeting) - Stokes, Emma (DIT)</p>   | <p>27</p> <p>11:00am Lia: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>2:30pm Robin: Regular one on one catch up (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)</p> <p>3:30pm Anita: Regular one on one catch up (Minister's office - Level 10,</p> | <p>28</p> <p>10:00am Department overdue correspondence reports (Minister's</p> <p>11:00am Luisa: Regular one on one</p> <p>12:00pm Country Cabinet - Kangaroo</p> <p>1:30pm ESTIMATES briefings list</p> <p>2:30pm Matt: Regular one on one</p> <p>3:00pm CoS and OM meeting</p> |

# May 2023

| May 2023 |    |    |    |    |    |    | June 2023 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Mo       | Tu | We | Th | Fr | Sa | Su | Mo        | Tu | We | Th | Fr | Sa | Su |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |           |    |    | 1  | 2  | 3  | 4  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 | 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 | 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 | 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 29       | 30 | 31 |    |    |    |    | 26        | 27 | 28 | 29 | 30 |    |    |

| MONDAY   | TUESDAY  | WEDNESDAY  | THURSDAY  | FRIDAY   |
|--|--|--|---|--|
| <b>1 May</b><br>Labour Day (Queensland) (Australia)<br>May Day (Northern Territory) (Australia)<br>10:00am CoS and OM meeting<br>10:30am Weekly Team Meeting                           | <b>2</b><br>Parliament Sitting (Parliament House (Adelaide South Australia, Australia)) - Brock, Geoff (DIT)<br>9:45am Pre meeting catch up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)                                    | <b>3</b><br>11:00am Monthly Team Meeting (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)   | <b>4</b><br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)  | <b>5</b><br>11:00am Preparation for new starter (Level 10, 81-95 Waymouth Street) - Sinclair, Robin (DIT)<br>11:35am Computer Install Service - DIT IT Installation Booking    |
| <b>8</b><br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level      | <b>9</b><br>3:00pm Forum reimbursement discussion (Enza's desk) - Hale, Anita (DIT)  | <b>10</b>  | <b>11</b><br>10:00am Check In (Microsoft Teams Meeting) - Pullino, Enza (DIT)<br>2:30pm Enza and Lia (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)  | <b>12</b><br>11:30am Check In :) (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)<br>2:30pm CoS and OM meeting - includes introductory meeting with |
| <b>15</b><br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza<br>4:00pm 4:00pm Meeting   Chief of Staff and Office Manager             | <b>16</b><br>PAIR APPROVED   Parliament Sitting (Parliament House (Adelaide South Australia, Australia)) - Brock, Geoff (DIT)<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10, 81-95 Waymouth Street) - DIT:Minister Brock Invites | <b>17</b><br>9:15am FYI - 2023 graduate Induction<br>1:30pm Minister Brock's Office and<br>3:30pm Anita: Regular one on one<br>4:00pm Luisa: Regular one on one                                    | <b>18</b><br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95<br>11:00am Process workshop (Minister's<br>3:30pm Lia: Regular one on one catch                      | <b>19</b><br>11:30am Minister Brock - Monthly Finance Meeting (L10 - 81-95 Waymouth Street) - Ruotolo, Nick (DIT)<br><b>Clause 6(1)</b>  |
| <b>22</b><br>9:30am FYI - Graduate Program - IPAA - Mechanics of Government - 22 May 2023 (Room 9.02, Level 9, 83<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level | <b>23</b><br>9:00am FYI - Emotional Intelligence and Decision Making - 2023 (Joined Meeting Rooms 4.03 & 4.04, Level 4,<br>3:30pm CoS and OM meeting (Minister's office - Level 10, 81-95  | <b>24</b><br>2:30pm Matt: Regular one on one catch up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino,<br>3:30pm Pooja: Regular one on one catch up (Minister's office - Level 10, | <b>25</b><br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza<br>12:30pm Union Hotel - Team Lunch (70 Waymouth Street) - Pullino, | <b>26</b>  |
| <b>29</b><br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10, 81-95 Waymouth Street) - DIT:Minister Brock Invites   | <b>30</b><br>Parliament Sitting (Parliament House (Adelaide South Australia, Australia)) - Brock, Geoff (DIT)  | <b>31</b>  | <b>1 Jun</b>  | <b>2</b>   |

# June 2023

| June 2023 |    |    |    |    |    |    | July 2023 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| Mo        | Tu | We | Th | Fr | Sa | Su | Mo        | Tu | We | Th | Fr | Sa | Su |
|           |    |    | 1  | 2  | 3  | 4  |           |    |    |    |    | 1  | 2  |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 | 3         | 4  | 5  | 6  | 7  | 8  | 9  |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 | 10        | 11 | 12 | 13 | 14 | 15 | 16 |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 | 17        | 18 | 19 | 20 | 21 | 22 | 23 |
| 26        | 27 | 28 | 29 | 30 |    |    | 24        | 25 | 26 | 27 | 28 | 29 | 30 |
|           |    |    |    |    |    |    | 31        |    |    |    |    |    |    |

| MONDAY   | TUESDAY   | WEDNESDAY  | THURSDAY  | FRIDAY  |
|--|---|--|---|---|
| 29 May   | 30  | 31   | 1 Jun   | 2   |
|  |   |  | Parliament Sitting (Parliament House (Adelai  | 2:30pm Catch Up - Reimbursements/Allowances (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) |
|  |   |  | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)                |   |
| 5  | 6   | 7  | 8   | 9   |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza |   | 9:00am FYI - Staff attending House of Assembly Parliamentary Seminar for | 2:30pm Robin: Regular one on one catch up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) | 11:00am Lia: Regular one on one catch up (Minister's office - Level 10,   |
| 10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level                                |   | 2:30pm Luisa: Regular one on one catch up (Minister's office - Level 10, |   | 2:00pm Monthly Team Meeting (Level 10, 81-95 Waymouth Street) -   |
|  |   | 4:00pm 4:00pm Meeting   Catch up   |   | 3:30pm Anita: Regular one on one  |
| 12   | 13  | 14   | 15  | 16  |
| Queen's Birthday (except Queensland and Western Australia) (Australia)                           | Parliament Sitting (both houses) (Parliament House (Adelaide South Australia, Australia)) - Bro | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95          | Budget Day - Parliament Sitting (Parliament House (Adelaide South Australia, Australia)) - Brock, Geoff               |   |
|  |   | 3:30pm Pooja: Regular one on one catch up (Minister's office - Level 10, | 9:00am FYI - Working Smart with Outlook - 15 June 2023 (Rooms 4.03  |   |
| 19   | 20  | 21   | 22  | 23  |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95                                  | 1:30pm Printer Requirements (Level 10, 81-95 Waymouth Street) - Danjkov, Greg (DIT)             |  | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)                |   |
| 10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level                                |   |  |   |   |
| 3:30pm 3:30pm Meeting   Catchup  |   |  |   |   |
| 26   | 27  | 28   | 29  | 30  |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza | Parliament Sitting (both houses) (Parliament House (Adelaide South Australia, Australia)) - Bro | 1:30pm Minister Brock's Office and HRBP meeting series (Microsoft        | 9:00am FYI - Step 2 - Impact Program - 29 June 2023 (83P 4.03 Yvonne  | 10:15am Office Manager Meeting (DPC:SAC L15 Far North Room) - Stapleton, Jessica (DPC)                                  |
| 10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level                                |   | 2:30pm Luisa: Regular one on one catch up (Minister's office - Level 10, | 11:00am CoS and OM meeting (Minister's office - Level 10, 81-95   | 2:30pm Lia: Regular one on one catch up (Minister's office - Level 10,  |
|  |   |  | 3:00pm Anita: Regular one on one  |   |

# July 2023

| July 2023 |    |    |    |    |    |    | August 2023 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|-------------|----|----|----|----|----|----|
| Mo        | Tu | We | Th | Fr | Sa | Su | Mo          | Tu | We | Th | Fr | Sa | Su |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  | 7           | 8  | 9  | 10 | 11 | 12 | 13 |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 | 14          | 15 | 16 | 17 | 18 | 19 | 20 |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 | 21          | 22 | 23 | 24 | 25 | 26 | 27 |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 | 28          | 29 | 30 | 31 |    |    |    |
| 31        |    |    |    |    |    |    |             |    |    |    |    |    |    |

| MONDAY  | TUESDAY   | WEDNESDAY   | THURSDAY   | FRIDAY   |
|---|---|---|--|--|
| 3 Jul   | 4   | 5   | 6  | 7  |
| Estimates (29 June to 5 July) (Parliament House (North Terrace & King William Street, Adelaide South Australia 5000, Australia)) - Brock, Geoff ( |   |   |  |  |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95)  |   | 4:00pm Robin: Regular one on one catch up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) | Parliament Sitting (both houses) (Parliament House (Adelaide South                               |  |
| 10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level   |   |   | 9:30am FYI - Effective Writing for Government 6 July 23 - Grad                                   |  |
|   |   |   | 10:00am CoS and OM meeting   |  |
| 10  | 11  | 12  | 13   | 14   |
|   | 9:30am CoS and OM meeting (Minister's office - Level 10, 81-95)   | 2:30pm Monthly Team Meeting (Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)                                   | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza | 12:30pm Lunch - Bastille Day at the Central Market (Microsoft Teams                              |
|   | 10:00am Weekly Team Meeting (Boardroom, Ministerial Office, Level |   | 3:30pm Pooja: Regular one on one catch up (Minister's office - Level 10,                         | 1:30pm Parliament House Tour - 14 July 2023 (Meet in the Foyer of 83                             |
|   | 2:30pm Matt: Regular one on one                                   |   |  | 2:30pm Computer Install Service - DIT  |
| 17  | 18  | 19  | 20   | 21   |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)  |   | 11:00am Lia: Regular one on one catch up (Minister's office - Level 10,   |  | 9:30am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza  |
|   |   | 2:30pm Luisa: Regular one on one catch up (Minister's office - Level 10,  |  | 11:00am Minister Brock - Monthly Finance Meeting (L10 - 81-95                                    |
|   |   | 3:30pm Anita: Regular one on one  |  |  |
| 24  | 25  | 26  | 27   | 28   |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza  | Clause 6(1)   | 11:00am Robin: Regular one on one catch up (Minister's office - Level 10,   | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95                                  | 4:00pm Team Catch Up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT) |
| 2:00pm Basware Training (Minister's Office, Level 10, 81-95 Waymouth  |   | 2:00pm Information Privacy Strategy and Fundamentals - Information  | 12:00pm Weekly Team Meeting (Boardroom, Ministerial Office, Level                                |  |
|   |   | 3:30pm Pooja: Regular one on one  | 2:30pm Matt: Regular one on one  |  |
| 31  | 1 Aug   | 2   | 3  | 4  |

# August 2023

| August 2023 |    |    |    |    |    |    | September 2023 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|----------------|----|----|----|----|----|----|
| Mo          | Tu | We | Th | Fr | Sa | Su | Mo             | Tu | We | Th | Fr | Sa | Su |
|             | 1  | 2  | 3  | 4  | 5  | 6  |                |    |    |    | 1  | 2  | 3  |
| 7           | 8  | 9  | 10 | 11 | 12 | 13 | 4              | 5  | 6  | 7  | 8  | 9  | 10 |
| 14          | 15 | 16 | 17 | 18 | 19 | 20 | 11             | 12 | 13 | 14 | 15 | 16 | 17 |
| 21          | 22 | 23 | 24 | 25 | 26 | 27 | 18             | 19 | 20 | 21 | 22 | 23 | 24 |
| 28          | 29 | 30 | 31 |    |    |    | 25             | 26 | 27 | 28 | 29 | 30 |    |

| MONDAY  | TUESDAY  | WEDNESDAY   | THURSDAY  | FRIDAY      |
|---|--|---|---|-------------|
| 31 Jul  | 1 Aug  | 2   | 3   | 4           |
|   | 10:30am CoS and OM meeting<br>(Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)  | 10:00am Information Management Maturity Survey Q&A<br>11:30am Meeting   Enza, Paul and Luisa (Boardroom) - Halacas, Luisa (DIT)   | 8:00am BROCK   Day Trip to Port Pirie (Port Pirie) - DIT:Minister Brock Invites<br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95)   |             |
| 7   | 8  | 9   | 10  | 11          |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95)<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)<br>2:30pm Proactive Disclosure training           | 10:00am Matt - standard letters catch up (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)   | 11:00am Lia: Regular one on one catch up (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)<br>1:30pm Minister Brock's Office and Luisa (Boardroom) - Halacas, Luisa (DIT)<br>2:30pm Luisa: Regular one on one<br>3:30pm Anita: Regular one on one   | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)  | Clause 6(1) |
| 14  | 15   | 16  | 17  | 18          |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)  |  | 2:30pm Matt: Regular one on one catch up (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)<br>3:30pm Pooja: Regular one on one catch up (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)   | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)<br>2:30pm Robin: Regular one on one |             |
| 21  | 22   | 23  | 24  | 25          |
| 8:30am Lia - FYI - Accredited FOI Officer Training - AGD:SRTrainingAdministration<br>10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT) |  | 8:30am Lia - FYI - Accredited FOI Officer Training - AGD:SRTrainingAdministration   | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)  |             |
| 28  | 29   | 30  | 31  | 1 Sep       |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)<br>3:00pm Weekly Team Meeting (Boardroom, Ministerial Office, Level 10)              | 9:30am Ministerial Correspondence Process (Microsoft Teams Meeting) - Lay, Khun (DIT)<br>3:00pm Regular Minister Brock / DIT meeting (Minister Brock's office) - Pullino, Enza (DIT) | 11:00am Lia: Regular one on one catch up (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)<br>11:00am FYI - Graduate Community of Practice (Microsoft Teams Meeting) - Lay, Khun (DIT)<br>1:30pm Minister Brock's Office and Luisa (Boardroom) - Halacas, Luisa (DIT)<br>2:30pm Luisa: Regular one on one | 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95 Weymouth Street) - Pullino, Enza (DIT)  |             |

# September 2023

| September 2023 |    |    |    |    |    |    | October 2023 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|--------------|----|----|----|----|----|----|
| Mo             | Tu | We | Th | Fr | Sa | Su | Mo           | Tu | We | Th | Fr | Sa | Su |
|                |    |    |    | 1  | 2  | 3  |              |    |    |    |    |    | 1  |
| 4              | 5  | 6  | 7  | 8  | 9  | 10 | 2            | 3  | 4  | 5  | 6  | 7  | 8  |
| 11             | 12 | 13 | 14 | 15 | 16 | 17 | 9            | 10 | 11 | 12 | 13 | 14 | 15 |
| 18             | 19 | 20 | 21 | 22 | 23 | 24 | 16           | 17 | 18 | 19 | 20 | 21 | 22 |
| 25             | 26 | 27 | 28 | 29 | 30 |    | 23           | 24 | 25 | 26 | 27 | 28 | 29 |
|                |    |    |    |    |    |    | 30           | 31 |    |    |    |    |    |

| MONDAY   | TUESDAY   | WEDNESDAY   | THURSDAY  | FRIDAY   |
|--|---|---|---|--|
| 28 Aug   | 29  | 30  | 31  | 1 Sep  |
| 4  | 5   | 6   | 7   | 8  |
| 10:30am Office Manager Meeting (DPC:SAC L15 Far North Room) -<br>10:30am Weekly Team Meeting<br>12:00pm CoS and OM meeting<br>3:30pm quick chat re your grad Robin           |   |   | 2:45pm Pooja: Regular one on one catch up (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)   | 9:30am CoS and OM meeting (Minister's office - Level 10, 81-95<br>11:30am Matt: Regular one on one catch up (Minister's office - Level 10,<br>3:00pm Robin: Regular one on one |
| 11   | 12  | 13  | 14  | 15   |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95<br>10:30am Weekly Team Meeting (Boardroom, Ministerial Office, Level<br>2:00pm Catch Up - Survey (Minister's | Parliament Sitting (both houses) (Parliament House (Adelaide South Australia, Australia)) - Brock, Geoff (DIT)                                |   | Clause 6(1)   | 12:00pm CoS and OM meeting (Minister's office - Level 10, 81-95 Waymouth Street) - Pullino, Enza (DIT)   |
| 18   | 19  | 20  | 21  | 22   |
| 10:00am CoS and OM meeting (Minister's office - Level 10, 81-95<br>10:00am Office Manager Catch Up (Microsoft Teams Meeting) -<br>10:30am Weekly Team Meeting                | 11:30am Enza/Tom - catch up (Microsoft Teams Meeting) - Chladek, Tom (DIS)<br>2:30pm Catch Up (Microsoft Teams Meeting) - Pullino, Enza (DIT) | 11:00am Lia: Regular one on one catch up (Minister's office - Level 10,<br>2:30pm Luisa: Regular one on one catch up (Minister's office - Level 10,<br>3:30pm Anita: Regular one on one | 11:30am Minister Brock - Monthly Finance Meeting (L10 - 81-95<br>12:00pm Catch up - Enza to call Jenni - Pullino, Enza (DIT)<br>2:30pm DIT Rooftop :) - Pullino, Enza |  |
| 25   | 26  | 27  | 28  | 29   |
| Queen's Birthday (Western Australia) (Australia)<br>10:00am Office Manager Catch Up (Microsoft Teams Meeting) -<br>11:00am Weekly Team Meeting                               | Parliament Sitting (both houses) (Parliament House (Adelaide South Australia, Australia)) - Brock, Geoff (DIT)                                |   | 9:30am Warden training (DEW:81 Waymouth 10.5 Kauwu Kuu Teams Room (14); DEW:81 Waymouth 10.6 Yarta Kuu Teams Room (16)) - Lang,                                       | 10:00am Information Management Maturity Survey Q&A<br>12:00pm Pizza Lunch! (MO) - Gallery,<br>2:00pm CoS and OM meeting<br>2:30pm Matt: Regular one on one                     |