

Role Statement



TITLE OF POSITION: Vehicle Inspector
CLASSIFICATION LEVEL: OPS3

Organisation Overview

The Department of Planning, Transport and Infrastructure (DPTI) serves the South Australian community by providing safe, effective and efficient planning, transport and infrastructure networks across the state and facilitating development of the State's infrastructure, in accordance with South Australia's Strategic Plan and the State Infrastructure Plan.

DPTI is a values based organisation and relies on its people to live the values through positive behaviours to improve outcomes for employees and South Australian citizens.

By working together we capitalise on a unique and powerful opportunity – to connect with every part of our community and deliver positive outcomes every day.

Division

The Safety and Services Division comprises four directorates: Operational Services; Asset Management; Safety and Policy Programs; and Project Delivery and Asset Maintenance.

Operational Services is about the safe and efficient movement of people and goods, whether this occurs on the road, rail or marine networks. It is also established to ensure public transport is running on time to benefit South Australians.

Role Overview

The Vehicle Inspector reports to the Unit Manager, Vehicle Inspections and is responsible for undertaking detailed vehicle inspections and a range of activities relating to heavy and light vehicles, and buses, audit mandatory maintenance schedules, and other accreditation systems reporting non-compliance to the relevant authority. Provide supervision support and training to Vehicle Inspectors and assisting with complex vehicle inspection issues. Provide technical advice to other areas of DPTI, SAPOL, other Government Agencies, the public and private sector industry operators, in relation to both light and heavy vehicles.

Directorate: Operational Services
Position Number: SR0169, SR0245, TS3085
ANZCO Code: 5995
Location: Regency Park
Knet No: #9597544



Government of South Australia
Department of Planning,
Transport and Infrastructure

Key Outcomes of the Role

The Vehicle Inspector undertakes a wide range of activities which may include all or any of the following:

- a. Undertaking detailed vehicle inspections and associated tasks to assess vehicle roadworthiness and compliance with legislated standards, Design Rules and Codes of Practice.
- b. Negotiating and coordinating vehicle inspections at regional locations including assessing situations and applying discretion relating to risk management principles and processes in order to determine appropriate inspection outcomes.
- c. Undertaking a range of activities relating to prosecutions, including attending court as a witness and writing accurate reports to provide evidence.
- d. Auditing mandatory maintenance schedules, and other accreditation systems reporting non-compliance to the relevant authority.
- e. Identifying potential breaches against appropriate legislation and advising of appropriate necessary action and identifying actual breaches of legislation and preventing continuance by reporting as necessary.
- f. Addressing specific transport and vehicle industry groups, and the general public on vehicle regulation and compliance.
- g. Providing a high standard of customer service for internal and external clients and utilising skills acquired through experience and trade knowledge to provide guidance to others and providing feedback and technical advice to clients regarding identified vehicle deficiencies.
- h. Contributing to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with legislative requirements, the [Code of Ethics for the South Australian Public Sector](#), equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.

Special Conditions and Essential Requirements

- This role has been classified as a position of trust. The incumbent is subject to a satisfactory criminal history/record check in line with departmental policies and procedures.
- A current driver's licence for class car is required and hold or be prepared to obtain a HR licence.
- The location is at Kateena Street, Regency Park, Murray Bridge or Mount Gambier and there will be a requirement to wear the Agency's uniform.
- Interstate and/or intrastate travel involving overnight absences and work outside normal hours and at weekends may be required.
- Hours of work are 152 over a four week period which may be worked on an irregular shift basis over the 24 hour day, seven days per week including public holidays.

Qualifications / Licences

- Qualified Light of Heavy Vehicle Mechanic or any other professional mechanical qualification with appropriate vehicular experience.

Person Capabilities

- a. Understands Aboriginal and Torres Strait Islanders cultural issues and addresses access barriers to their participation in departmental policies, programs and services.
- b. Facilitates DPTI's cultural change by leading, modelling and engaging the workforce to embrace and exhibit the DPTI values and behaviours including:
 - i. **Collaboration** – “At DPTI we work collaboratively as one team to serve the South Australian Community. This means our diversified teams work together to achieve our shared goals.”
 - ii. **Honesty** – “At DPTI we are honest, open and act with integrity. This means we are truthful, sincere and transparent in our decision making and act at all times in such a way as to uphold the trust of the people we work with.”
 - iii. **Excellence** – “At DPTI we are committed to excellence in everything we do. This means we use our energy, skills and resources to make whatever we’re doing the best. We are committed to ensuring the Health and Safety of our employees and customers.”
 - iv. **Enjoyment** – “At DPTI we enjoy our work and recognise our success. This means we have fun at work, celebrate our achievements and foster an environment where our people can thrive”.
 - v. **Respect** – “At DPTI we respect, understand and value ourselves and every person in our business. This means we listen, embrace diversity in others and have a consistent application in our approach to one another.”
- c. Drives a culture of integrity, professional accountability and diversity across the department and across government, and through community interactions in line with the SA Government's Code of Ethics and the *Equal Employment Opportunity Act 1987*.
- d. Demonstrates commitment and accountability to the implementation of the Premier's Safety and Wellbeing Declaration and requirements of the *Work Health and Safety Act 2012*, utilising AS/NZS ISO31000:2009 Risk Management or equivalent.
- e. Delivers customer focused and strategically aligned services and practices using effective verbal and written communication to successfully engage stakeholders and negotiate complex matters.
- f. Significant experience in efficiently managing resources to develop, deliver, evaluate and improve programs, projects, systems, policies, services and staff performance.
- g. Works under broad direction, independently or as part of a team, and applies well-developed discipline knowledge, prioritises, plans and coordinates activities, implements change and mitigates risk.
- h. Engages high level analytical and research skills to evaluate complex information, provide expert advice, understand social, economic and commercial factors, manage competing priorities, meet deadlines and write concise reports with recommendations.

Delegate Approval

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Signature

Date: / /