

## SCHOOL REQUIREMENTS

### SUPERVISION OF STUDENTS

**The staff to student supervision ratio for on-road cycling is 1:5**

The **Way2Go Bike Ed** service provider, Bicycle SA will provide three specialist instructors for the entire duration of the program. It is a legal requirement for a teacher to be present for all sessions. The supervising teacher will require a bicycle, helmet, closed shoes and the ability to ride a bicycle safely. To assist meeting the DECD Guidelines, a fourth specialist Bicycle SA Instructor is provided for the duration of the on-road component, usually weeks/sessions 4-7 inclusive. If class numbers are between 26-30, schools must provide a second staff member for the duration of the on-road sessions.

DPTI and Bicycle SA understand and respect the Principal's responsibility to decide staff suitability for the activity. It is our strongest recommendation that the identified staff person is a competent cyclist. Supervising teachers must attend a one hour program coordination session conducted at a mutually convenient time at the school in the term prior to participation.

Schools can draw on parent and community networks for volunteers to assist with the program. All government and school system requirements in relation to volunteers must be met. Their inclusion does not contribute to the required student teacher ratio.

### PARTICIPATING STUDENTS

All students participating in **Way2Go Bike Ed** must be aged between 9 and 13 years upon commencement of the program. Students require helmets, bikes and closed shoes.

### BICYCLES AND SCHOOL FACILITIES

Bicycle SA can provide up to 15 bicycles and helmets for student use. Additional bicycles can be considered and may incur a cost to the school. Secure bike parking will be required for the increased number of bicycles at school during the program. The first 3 weeks/sessions require a classroom and as much playground asphalt space as possible (approx 2 tennis courts in size). The final 4 - 7 weeks/sessions require a classroom. When students move to the on-road sessions low volume local traffic locations are used to provide training in a realistic environment.

### SCHOOL COORDINATION

The school must nominate a staff member to coordinate **Way2Go Bike Ed**, who will be expected to communicate in a prompt manner with Bicycle SA. Waitlisted schools may replace schools that do not confirm participation dates on time.

### SCHOOL CONTACT

**Way2Go Bike Ed** school allocation enquiries can be made to Krystil Ellis by telephone 8343 2459 or email [krystil.ellis@sa.gov.au](mailto:krystil.ellis@sa.gov.au)

Once a school has been approved for a DPTI funded program, Kay Davis, Bicycle SA Education Manager is the key contact.

Cancellations of confirmed school bookings must be made in writing to Krystil Ellis at least a full term prior to the expected participation date.